

uMzinyathi District Municipality, an equal opportunity employer, with its head office based in Dundee, hereby invites suitably qualified persons to apply for the following position:

PROCESS CONTROLLER

(X17 POST)

EXTERNAL POST

REFERENCE : **TSD 035**
DEPARTMENT : TECHNICAL SERVICES DEPARTMENT
SALARY : **Post Level B2 1ST NOTCH R 233 050.72 Per annum**
FRINGE BENEFIT : Include inter ilia, 13th cheque, pension fund, medical aid scheme

REQUIREMENTS: Incumbent must have Grade 12; NQF Level 3 in Water & Wastewater Treatment or equivalent. 3 Years relevant Experience and computer literacy experience.

KEY RESPONSIBILITIES/ DUTIES

- Observes and reports any changes in the composition of water/wastewater quality.
- Regulates valves and observes flow gauges and performs necessary calculations. Monitors water flow and other equipment monitoring parameters.
- Ensures compliance with water quality.
- Performs hourly routine checking of operations and reports any deviation.
- Starts and stops pumps and adjusts the pump and machinery. Plant start-up and shutdown.
- Performing specific water/wastewater tests to determine performance, applying established methods and specific testing apparatus or equipment, and recording test outcomes on a control.
- Checks critical parameters of all equipment.
- Observes deviations in plant equipment.
- Unloads and changes chlorine cylinders, hooks cylinders to maintain the manifold line, and checks for leaks.
- Conducts tests of samples and refers to specifications to determine deviation, reporting the outcome and proceeding with corrective measures.
- Cleaning plant sections, removing debris or grit using hand-held tools (spades, rakes, etc).
- Informal Reporting to the supervisor on performance and problems encountered.
- Formal Reporting on a monthly report to the supervisor.
- Direct supervision of subordinates.
- Reporting of emergencies from the control room.

Written municipal application form together with a comprehensive Curriculum Vitae and certified copies of qualifications, driver's licence, and identity document must be forwarded to:

**THE ACTING MUNICIPAL MANAGER
MR MV NTANZI
UMZINYATHI DISTRICT MUNICIPALITY
P O BOX 1965**

**DUNDEE
3000**

The Closing date for applications will be on *26 January 2026*

If not contacted within 30 days from the closing date, kindly regard your application as being unsuccessful.

Enquiries: Ms. LZ Mbatha, Acting Human Resource Manager, mbathal@umzinyathi.gov.za or Mr. MV Ntanzu, ntanzim@umzinyathi.gov.za

No faxed or emailed application will be accepted.

Canvassing for placements by prospective candidates will result in disqualification.

Designated groups, including people with disability, are particularly encouraged to apply.

Please Note:

Candidates are required to download and complete the uMzinyathi application form, available on the uMzinyathi municipality website at www.umzinyathi.gov.za. Failure to do so will result in the candidate being disqualified.

The successful candidate will be required to submit SAPS clearance (Fingerprints) prior to appointment.



**MR MV NTANZI
ACTING MUNICIPAL MANAGER**