



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

Private Bag X 9051, Pietermaritzburg, 3200
330 Langalibalele Street, Pietermaritzburg, 3201
Tel: 033-395 2694 Fax: 033-3426916
www.kznhealth.gov.za

DIRECTORATE:
Human Resource Management Services
Recruitment and Selection

Enquiries : Mrs BC Shelembe
Telephone : (033) 395 2694

**TO: DISTRICT MANAGERS
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS
HEADS OF INSTITUTIONS
HEAD OFFICE MANAGERS**

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE No.N09/2025

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-
 - (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.
 - (b) Comprehensive CV (with detailed experience).
 - (c) Copies of Qualification, Registration Certificate with SAPC and drivers licence need not be submitted when applying for employment.
 - (d) Applications can also be done through S'Thesha Waya-Waya obtainable from website www.kznonline.gov.za/kznjobs
2. The Reference Number must be indicated in the column provided on the form Z.83.
3. **Persons with disabilities are encouraged to apply for the post/s.**
NB:
 - (a) Failure to comply with the above instructions will disqualify applicants.
 - (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**
4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications.

(We strive to create an environment that brings the power of diversity to life and as such, this Department is an equal opportunity, affirmative action employer, whose aim is to promote inclusiveness in all occupational levels in the Department.)

CLOSING DATE FOR APPLICATION/S IS

05 September 2025

**HEAD OF DEPARTMENT: HEALTH
KWAZULU-NATAL**

DEPARTMENT OF HEALTH: KWAZULU-NATAL

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NOTE:

Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Persons with disabilities are encouraged to apply for the post. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).** Applicants with foreign qualifications are requested to have their qualifications evaluated by SAQA and to provide proof of such evaluation. **Applicants:** Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for quoting the relevant reference number. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

POST : **PROFESSIONAL NURSE: GENERAL NURSING (100 POSTS)**

CENTRE : **VARIOUS DISTRICTS IN KWAZULU NATAL**

No.	DISTRICT OFFICES	REFERENCE NO.
1	Amajuba District	N50/2025
2	Ethekwini District	N51/2025
3	Harry Gwala District	N52/2025
4	Ilembe District	N53/2025
5	King Cetshwayo District	N54/2025
6	uGu District	N55/2025
7	Umgungundlovu District	N56/2025
8	Umkhanyakude District	N57/2025
9	Uthukela District	N58/2025
10	Umzinyathi District	N59/2025
11	Zululand Health District	N60/2025

Grade 1: R324 384.00 per annum, Experience: No experience required.

Grade 2: R396 132 per annum

Experience: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing.

Grade 3: R476 367per annum

Experience: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing.

MINIMUM REQUIREMENTS:

- Matric Certificate (Grade 12)
- Degree/Diploma in General Nursing plus
- Current registration with SANC as General Nurse

KNOWLEDGE, SKILLS, TRAINING, COMPETENCIES REQUIRED:

- Knowledge of Public Service Policies, Acts and Regulations.
- Knowledge of code of conduct, Labour Relations, Conflict Management and negotiation skills
- Ability to function within a team.
- Knowledge of Batho Pele principles and patients' rights charter

KEY PERFORMANCE AREAS:-

- Provision of quality nursing care through the implementation of standards.
- To develop and ensure implementation of nursing care plans.
- To participate in quality improvement programmes and clinical audit.
- To uphold the Batho Pele and patients' rights charter principles.
- Maintain accurate and complete patient records according to legal requirements.
- Participate in staff, student and patient teaching.
- Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures.
- Work towards achieving departmental performance targets.
- Maintain client satisfaction through quality service, innovation and nursing care by upholding the principles of Batho Pele and Patient Right and Responsibilities.
- Ensure that infection control and health and safety standards are maintained at all times.
- Conduct outreach programs to improve access to healthcare services.
- Contribute to the achievement of Universal Health Coverage (UHC) and the implementation of the National Health Insurance (NHI) programme.
- Participate in the implementation of quality improvement programmes, including the Ideal Clinic Realisation and Maintenance (ICRM) programme and the Ideal Hospital Realisation and Maintenance (IHRM) framework.
- Implement integrated health promotion activities in line with departmental guidelines.
- Provide comprehensive preventive, promotive, curative, and rehabilitative healthcare services.
- Collaborate with communities, stakeholders, and multidisciplinary teams to address health needs.
- Manage all resources allocated effectively and efficiently.
- Maintain accurate data management and proper record-keeping for monitoring and reporting purposes.
- Actively participate in War Room and Operation Sukuma Sakhe (OSS) structures.

NB: Please note that the district and facility management reserve the right to assign you to any location based on service delivery needs.

ENQUIRIES: MR J MNDEBELE : 033-395 3274

Interested applicants can visit the following website at www.kznonline.gov.za/kznjobs for full posts details.

"Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs"

“Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.”

NB://Applications for these posts can be dropped-off at your nearest Health Facility.

ALL APPLICATIONS SHOULD BE FORWARDED TO: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 **OR** Hand delivered to: 330 Langalibalele Street Natalia Building, **REGISTRY**, Minus 1:1 North Tower
(Attention: Mrs Shelembe)