



# CITY OF uMHLATHUZE

The **CITY OF uMHLATHUZE** is one of the fastest growing Municipalities in South Africa, offering the ideal combination of a rewarding career and pleasant working conditions. Interested and qualified applicants are invited to apply for the following position that is based in **Richards Bay – Civic Centre, KwaZulu-Natal**.

## DEPUTY CITY MANAGER: COMMUNITY SERVICES

**PERMANENT APPOINTMENT • REF: S56001/2025**

**ANNUAL TOTAL REMUNERATION PACKAGE: IN TERMS THE GOVERNMENT GAZETTE  
NOTICE NO. 50737, DATED 30 MAY 2024.**

**REQUIREMENTS:** • A Grade 12/Matric Certificate • A Bachelor's degree in Social Sciences/Public Administration/Law or equivalent • A valid driver's licence • A Certificate in Municipal Financial Management Programme (MFMP) or Certificate Programme in Municipal Development (CPMD) is essential. If a newly appointed person is not in possession of this Competency, he/she must complete it within eighteen (18) months from the date of employment, failing which, the employment contract will terminate automatically within one month after the applicable period • Five (5) years' experience at middle management level; and • Have proven successful institutional transformation with the public or private sector.

**ADDED ADVANTAGE:** • An NQF Level 9 qualification • At least ten (10) year's relevant experience in local government • Registration with the South African Council for Social Service Professionals (SACSSP) or a similar recognised relevant professional body is an added advantage.

**KNOWLEDGE:** • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • Understanding of Council operations and delegation of powers, as well as: \* Health Service Management \* Cemetery Management \* Public Safety \* Parks and Recreation Management.

**KEY PERFORMANCE AREAS:** • Develop, implement and manage strategic goals, policies, procedures and plans for the Department and align them with the strategic objectives of the Municipality • Integrate service delivery in the context of Council's IDP and oversee the implementation • Manage the Department's budget planning, implementation and review to support deliverables in relation to the IDP • Provide advice and support to Council, the City Manager and other office bearers on all functions of the Department, namely: \* Public Health and Emergency Services (Waste Management, Fire and Rescue Services and Disaster Management) \* Public Safety and Security (Traffic Services and Security Services) \* Recreational and Environmental Services (Parks, Cemeteries, Sports and Recreation, Heritage, Arts and Culture, Libraries, Halls and Thusong Centres, Horticultural Management).

**CLOSING DATE: 17 JUNE 2025.**

**NB:** All applicants must forward an application on the prescribed form (obtainable in Government Gazette, No. 37245) or can be downloaded from our website: [www.umhlathuze.gov.za](http://www.umhlathuze.gov.za) Applications, must be accompanied by a detailed CV with certified copies of qualifications Certificates, Identity Document and driver's licence, including the names of three contactable references from current and previous employers. Applications should be forwarded by e-mail to: [SM\\_Vacancies@umhlathuze.gov.za](mailto:SM_Vacancies@umhlathuze.gov.za) . **Alternatively, applications can be hand delivered during the week to the City of uMhlathuze Civic Centre (5 Mark Strasse, Richards Bay) between 07h30 - 16h00.** Applications must reach the address as indicated. **Candidates must state clearly the position to which appointment is sought.** Applicants are requested to furnish telephone number/s at which they may be contacted.

**For administrative enquiries, contact:** Mr V. Singh, on tel: (035) 907 5196.

The City of uMhlathuze is an equal opportunity, affirmative action employer. As such, we intend to promote and uphold representativity in the Municipality regarding Race, Gender and Disability.

**PLEASE NOTE:** It would be expected of candidates to be subjected to competency assessments and that previous and current employers and references will be contacted. Verification will be done on candidates' qualifications, criminal and credit record. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The candidate will be required to disclose all financial interests. The applicant should be a South African citizen or permanent resident.

Failure to adhere to the above will result in the automatic disqualification of the application.

NO applications shall be considered without certified copies of the original supporting documents and if not made in the prescribed application form. Incomplete or late applications will not be accepted. The Human Resources Section will not accept responsibility for information not mentioned in applications, nor for lost applications, unless proof of submission can be supplied.

The appointment is subject to the signing of an employment contract and performance agreement in terms of Section 56 of the Municipal Systems Act. The appointment and Conditions of Employment will be in accordance with the applicable and relevant local government legal framework.

Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful.

**MR P.N. MHLONGO: CITY MANAGER, CITY OF uMHLATHUZE**