

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS: The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail

FOR ATTENTION: Ms M Shitiba

NOTE: All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST : **ASSISTANT DIRECTOR: MEDICAL BIOLOGICAL SCIENCE POLICY GRADE I (REF NO: NDOH 43/2025)**

SALARY : Grade 1: R 638,856- R 707,625 per annum as per the OSD.

CENTRE : Directorate: Food Control. Pretoria.

REQUIREMENTS : An appropriate NQF 6 qualification in Microbiology that allows registration with the Health Profession Council of South Africa (HPCSA) in the relevant field (where applicable). An NQF level 7 in Microbiology and/or a diploma or additional training in legislative drafting or policy development will be an advantage. At least three (3) years' appropriate experience after registration with the HPCSA in the relevant profession or food safety (where applicable). Knowledge of food safety and Food Control System in South Africa, departmental policies, operating procedures and standards, Foodstuffs, Cosmetics and Disinfectants (FCD) Act, No 54 of 1972 and its regulations. Knowledge of roles/responsibilities of international bodies, other departments and institutions involved in food control, technical

aspects of related food safety topics e.g. foodborne diseases, food hygiene. Legislative processes and policy making. Knowledge of antimicrobial resistance. Good communication (verbal and written), planning, project and time management, interpersonal, policy drafting, presentation and report writing, analytical, and computer skills (MS Office package). Ability to work well under pressure and independently whilst integrating tasks with team members. A valid driver's license.

DUTIES

: Review, develop and amend food safety legislation relating to food hygiene and microbiological food safety. Management of Codex Alimentarius matters related to food hygiene and microbiological safety. Develop an information system for data required for risk assessment to inform regulatory oversight and amendment. Management of the sale of irradiated foodstuffs and HACCP compliance. Liaison with stakeholders. Respond to relevant technical queries related to areas of responsibility, received telephonically or in writing. Manage risk and audit queries.

ENQUIRIES

: Ms SY Parring on tel number 0123958787

CLOSING DATE

: 9 June 2025