



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

KNYSNA MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

MANAGER: INTEGRATED WASTE MANAGEMENT DIRECTORATE: COMMUNITY SERVICES

**Task Level 16: R 675 120 to R876 120 (Basic Salary)
R 954 786 to R1 214 691 (Total Cost to Council Package)
(PERMANENT APPOINTMENT)**

Applicable Municipal benefits will apply.

MINIMUM QUALIFICATIONS & REQUIREMENTS:

- Relevant 4 Year tertiary qualification, preferably a B-Tech Degree in Environmental Health or equivalent related qualification
- 8 Years Relevant experience with a minimum of 3 years at supervisory level
- Registered with relevant professional body
- Peace Officer Certificate
- Driver's License EB
- Computer Literacy (MS Office Suite)
- Compliance with the Municipal Minimum Competencies (MMC) or require same in terms of the exemption within 18 Months from date of appointment.

KEY PERFORMANCE AREAS

- Manage, control and coordinate the operations of Integrated Waste Management services of the Knysna Municipality
- Managing and coordinating the elimination of waste by reducing the amount of waste produced in society and helping to eliminate the generation of harmful and persistent waste. (Waste Recycling)
- Managing and coordinating public awareness creation with regard to waste minimisation and recycling campaigns and general waste management
- Manages the formulation of specific contracts and tender documents and controls contractual obligations
- Manage Financial aspects of the Waste Management Division
- Management of Human Resources in the Division line with municipal policies and procedure as well as legislation
- Management of general administration of the division
- Monthly reporting by Division in compliance with various legislation
- Adhering to all safety and health practices and promote good housekeeping on an ongoing basis
- Co-ordinate specific waste management education and awareness initiatives associated with the key performance and result indicators of the functionality
- Provides operational budget, project management and Administration systems, processes and services
- Ensure a clean and healthy environment, through inspections related to illegal dumping in residential areas, open spaces and public facilities

COMPETENCIES

CORE PROFESSIONAL COMPETENCIES

- *Communication; Attention to detail; Planning, Organising and Control; Conceptual Thinking; Evaluation and Research; Information Management; Project Management*

All applications will be considered, but in terms of its Employment Equity Target, the Municipality would prefer to appoint an African, Coloured Female or an Indian Male if a suitable candidate in that category can be identified.

PLEASE NOTE: (Failure to comply with the below will result in disqualification)

- All applications **MUST** be on a Knysna Municipal Application form (<https://www.knysna.gov.za/wp-content/uploads/2022/09/Knysna-Municipality-New-Job-Application-From.pdf>) accompanied by a comprehensive CV with certified copies of qualifications (not older than 6 months), copies of training, experience, competency and previous employment record must accompany applications.
- Application forms are obtainable from the Municipal website: www.knysna.gov.za. Completed applications should be forwarded via email to: vacanciescommunity@knysna.gov.za
- Correspondence will ONLY be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.
- For enquiries, contact the Human Resources Office 044 3026307 or on email address: lphillips@knysna.gov.za.

Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

CLOSING DATE: 13 June 2025

LULAMILE MAPHOLOBA

MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.