



TSOGO SUN CASINOS . HOTELS

ENTERTAIN. IT'S WHAT WE DO.

TSOGO SUN PROUDLY SUPPORTS THE NATIONAL RESPONSIBLE GAMBLING PROGRAMME. WINNERS KNOW WHEN TO STOP.
ONLY PERSONS 18 YEARS AND OLDER ARE PERMITTED TO GAMBLE. NATIONAL PROBLEM GAMBLING COUNSELLING
TOLL-FREE HELPLINE 0800 006 008.

A03: ACCOUNTS CLERK

Hemingways Casino – Eastern Cape

Tsogo Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever-growing Tsogo Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

Our successful Accounts Clerks ...

- **prepare payments to suppliers** strictly according to company policies and procedures, and gaming regulations
- accurately and timeously **process cashbook and balance sheet accounts**
- smoothly manage **EFT payment batches** from Accpac and Nedinform
- keep the **supplier information database** and **filing** up to date
- identify all **errors** and take prompt corrective action
- **audit, analyse & interpret** financial data and related documentation
- draw up accurate creditors aged **reports** and take prompt **corrective action** when required
- **impress internal customers** with fast, efficient and friendly service
- work as part of a team or individually to deliver **high quality** standards consistently and accurately.

If you have these **qualifications**, join our team: Matric (NQF 4), experience with Accpac and Nedinform, sound MS Office skills, an ability to perform in a fast paced and deadline-driven environment, and at least two years' experience in a similar position.

CLOSING DATE: 23 May 2025

To apply, your written application must include:

- CV (maximum 4 pages)
- contactable references (with telephone numbers)
- covering letter with three reasons why you're our top candidate for the job!

For info or to apply, contact the HR Administrator: phone 043 707 7946/7904 or email Hemingways.careers@tsogosun.com

Only successful applicants will be contacted

HEMINGWAYS
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TSOGO SUN