

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

MANAGEMENT ECHELON

POST 09/262 : **CHIEF EXECUTIVE OFFICER**
Chief Directorate: Metro Health Services

SALARY : R1 216 824 per annum, (A portion of the package can be structured according to the individual's personal needs).

CENTRE : New Somerset Hospital

REQUIREMENTS : Minimum educational qualification: An appropriate tertiary qualification (NQF level 7) in a Health-related field or Managerial field as recognized by SAQA with at least 5 years' experience at a middle/senior managerial level. Pre-entry Certificate for the Senior Management Services is a requirement (Candidates not in possession of this entry requirement can still apply but are requested to register for the course and complete it as no appointment can be made in the absence thereof. The course is available at the National School of Governance (NSG) under the name "Certificate for entry into the SMS" and the full details can be sourced from the following link: <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme/>. All costs associated herewith are the responsibility of the applicant).
Experience: Appropriate experience and proven track record in all major management aspects within a healthcare environment. Inherent requirement of the job: Valid driver's licence and willingness to travel. Competencies (knowledge/skills): Proven leadership and management competencies specific to a healthcare environment. Strong business orientation with proven skills and ability in the financial management of a health service. High level of communication skills. Advanced planning and organising skills. Computer literacy (MS Word, Excel, Access, PowerPoint, Internet and email).

DUTIES : Exercise Values-based leadership and overall governance of Institution with the departmental strategic priorities and framework of a Regional Hospital. Overall responsibility for Clinical Governance of New Somerset Hospital, ensuring the effective and efficient management of all aspects of patient care and ensuring the highest standard of clinical care possible within the available resources. Ensure the development of a comprehensive risk management strategy and develop, implement and maintain a disaster management plan. Overall responsibility for corporate governance, including all aspects of People Management and Development, Financial Management, Information Management, Supply Chain Management, Infrastructure and Facility Management. Ensure effective and efficient engagement with internal and external stakeholders.

ENQUIRIES : Dr G Perez Tel No: (021) 815-8668

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 24 March 2025

OTHER POSTS

POST 09/263 : **SENIOR REGISTRAR (MEDICAL) (ADULT CARDIOLOGY)**
(3-Year Contract)

SALARY : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum

<u>CENTRE REQUIREMENTS</u>	<p>Grade 3: R1 680 780 per annum</p> <p>: Tygerberg Hospital, Parow Valley</p> <p>: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Internal Medicine. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to work after hours. The position will be full-time (40 hours per week). Competencies (knowledge/skills): Good communication skills. Experience in Cardiology or Cardiac Imaging. Previous research experience. Cardiology specific accredited courses attended.</p>
<u>DUTIES</u>	<p>: Successful completion of the MPhil (Cardio). Successful completion of the Cert Cardio Phys (SA) which includes all the logbook requirements of the College of Medicine. Participating fully in all activities of the division. Conducting research into cardiac disease prevalent in South Africa.</p>
<u>ENQUIRIES APPLICATIONS</u>	<p>: Prof AJK Pacoraro Tel No: (021) 9384400/ pacoraro@sun.ac.za</p> <p>: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").</p>
<u>NOTE</u>	<p>: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Medical Specialist in Internal Medicine with the relevant council (including individuals who must apply for change in registration status)". Appointment as Senior Registrar will be for a maximum contract period of 3 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Senior Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Senior Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Senior Registrar will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines.</p>
<u>CLOSING DATE</u>	<p>: 24 March 2025</p>
<u>POST 09/264</u>	<p>: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (GENERAL SURGERY)</u> Chief Directorate: Metro Health Services</p>
<u>SALARY</u>	<p>: Grade 1: R1 271 901 per annum Grade 2: R1 451 214 per annum Grade 3: R1 680 780 per annum A portion of the package can be structured according to the individual's personal needs.</p>
<u>CENTRE REQUIREMENTS</u>	<p>: Eerste River Hospital</p> <p>: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Surgery. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Surgery. A letter from the Head of the clinical department stating that all requirements for registration have been met can be</p>

submitted if registration is pending Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Surgery. **Grade 2:** A minimum of 5 years of appropriate experience as a Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Surgery. **Grade 3:** A minimum of 10 years of appropriate experience as a Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Surgery. Inherent requirement of the job: Valid code (B/EB) driver's license. Ability to work after-hours. Competencies (knowledge/skills): Ability to work in a team and under pressure. Ability to function independently.

DUTIES : Provide evidence-based quality patient care. Maintain a safe, efficient, and appropriate environment for quality patient care. Effective and efficient training of clinical staff. Render an efficient and cost-effective Surgery service to patients managed by the institution and District. Health Care Services in the District by balancing throughput with quality. Assist with the effective and efficient administration of the Surgery Department. Ensure the rational use of resources (medical/surgical sundries and equipment). Ability to perform emergency and scheduled surgery, including laparoscopy and endoscopy. Assist the Head of the department with Antibiotic stewardship. Clinical supervision and training of clinical staff.

ENQUIRIES : Dr C Strauss Tel No: (021) 902 8000
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 24 March 2025

POST 09/265 : **SENIOR REGISTRAR (NEONATOLOGY)**
(2-Year Contract)

SALARY : R1 271 901 per annum, A portion of the package can be structured according to the individual's personal needs.

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in Paediatrics. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Paediatrics. Inherent requirement of the job: Commuted overtime is compulsory. Emergency and after hour call cover. Competencies (knowledge/skills): Strong leadership and mentoring abilities to support junior staff. Competent in neonatal resuscitation, stabilization, and management of both well and critically ill newborns. Organisational and time-management skills to function effectively in a high-pressure neonatal. Commitment to patient advocacy and evidence-based neonatal care. Experience in research and quality improvement projects. FCPaed and MMed (Paediatrics)

DUTIES : Achieve clinical competence in the care of critically ill neonates, including term and preterm babies with medical and surgical conditions. Supervise, guide and mentor medical students, interns, medical officers, and paediatric registrars. Lead and participate in neonatal resuscitation, stabilisation, and ongoing intensive care. Teach undergraduate medical students and contribute to training programs. Attend and contribute to the high-risk neurodevelopmental follow-up clinic. Engage in neonatal research under expert mentorship. Collaborate with a multidisciplinary neonatal team to ensure holistic neonatal care. Uphold clinical governance principles, ensuring high-quality, risk-mitigated patient care.

ENQUIRIES : Dr S Pillay Tel No: (021) 404 6025 or shakti.pillay@uct.ac.za

- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Employees in service who opt to continue with their pension benefits as Senior Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status)". Appointment as Senior Registrar will be for a maximum contract period of 2 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract.
- CLOSING DATE** : 24 March 2025
- POST 09/266** : **SENIOR REGISTRAR (CARDIOLOGY)**
(2-Year Contract)
- SALARY** : R1 271 901 per annum, A portion of the package can be structured according to the individual's personal needs.
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Medicine. Registration with a Professional Council: Registration with the HPCSA as Medical Specialist in Medicine. Inherent requirement of the job: A valid (code B/EB/C1) driver's licence. Commuted overtime is compulsory. Competencies (knowledge/skills): Effective and efficient administration. Facilitation of management system. Communication including report generation, letter writing, consultation. Clinical Skills required of a Medical Specialist Physician (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts) MMED and FCP (SA) qualifications. Technical skills appropriate for investigation.
- DUTIES** : Clinical Service Provision. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff.
- ENQUIRIES** : Prof N Wearne Tel No: (021) 404 2024 or nicola.wearne@uct.ac.za
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Employees in service who opt to continue with their pension benefits as Senior Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Medical Sub-Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an

indication in this regard will be appreciated. Specific Senior Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Senior Registrars will be required to register as post-graduates with Stellenbosch University/ University of Cape Town according to the yearbook and guidelines. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status) Appointment as Senior Registrar will be for a maximum contract period of 2 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract.

<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/267</u>	:	<u>ASSISTANT MANAGER: MEDICAL PHYSICS</u>
<u>SALARY</u>	:	R1 065 894 per annum (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Experience: A minimum of 3 years appropriate experience after registration with the Health Professions Council of South Africa as a Medical Physicist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa as a Medical Physicist. Competencies (knowledge/skills): Skills pertaining to the scope of the profession of Medical Physicist. Manage the medical physics service to the nuclear medicine division. Must be able to work independently and have skills to complete projects on time. Good communication and interpersonal relationship skills. Thorough knowledge of nuclear medicine physics and techniques, including internal dosimetry. Understand the physics of nuclear medicine equipment. Knowledge of computers and software used in radiotherapy, radiology and nuclear medicine. Knowledge of the statutory regulations regarding the medical use of ionizing radiation, as well as radionuclides. Thorough understanding of physics concepts and their link to medical applications.
<u>DUTIES</u>	:	Responsibility for the management of the dosimetry, quality assurance and radiation protection functions of Medical Physics in the Division of Nuclear Medicine, including regulatory compliance. Active participation in the routine execution of clinically related medical physics tasks Supply physics support in the Division of Radiation Oncology. Assistance with equipment tender preparation, evaluation and commissioning. -Understand and use software packages for gamma cameras and PET reconstruction, responsible for QA on the divisional network between imaging systems Assisting with management of staff and departmental administration, participation in the management team of the Division of Nuclear Medicine. Assistance with the lecturing in the teaching and training programme of the Medical Physics and Nuclear Medicine Divisions. Active participation and assistance with the management of the research and development programme of the Medical Physics Division. Collaboration/cooperation with the Stellenbosch University Node for Infection Imaging (NII) medical physicist. This may include limited, non-remunerated support on a reciprocal basis, as allowed for under existing agreements between the hospital/province and Stellenbosch University around joint staff and the TBH-NII interface.

ENQUIRIES APPLICATIONS : Mr C Trauernicht Tel No: (021) 938 6027, email: cjt@sun.ac.za
 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 24 March 2025

POST 09/268 : **REGISTRAR (MEDICAL) (FAMILY MEDICINE)**
 Cape Winelands Health District
 (4 Year Contract)

SALARY : R949 146 per annum, A portion of the package can be structured according to the individual's personal needs

CENTRE REQUIREMENTS : Cape Winelands Health District based at Stellenbosch Sub-district
 : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirement of the job: Willingness to work overtime. Commuted overtime is compulsory. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Computer literacy (e.g., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills.

DUTIES : Clinical service provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient reports.

ENQUIRIES APPLICATIONS : Dr L Eksteen Tel No: (021) 808-6100
 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period of 4 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. *Preference will be given to SA citizens/permanent residents with a valid identity document*. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). ii) Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines."

CLOSING DATE : 24 March 2025

POST 09/269 : **REGISTRAR (DENTAL PERIODONTICS AND ORAL HYGIENE)**
 Chief Directorate: Metro Health Services
 (4-Year Contract)

SALARY : R949 146 per annum, (A portion of the package can be structured according to the individual's personal needs).

CENTRE REQUIREMENTS : Oral Health Centre, Tygerberg/Mitchell's Plain
 : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Dentist Registrar (Dentist). Registration with a Professional Council: Registration with the HPCSA as a Dentist Registrar (Dentist).

<u>DUTIES</u>	:	Rendering of service and research on combined platform as determined by the Head of department. Undergraduate teaching and training on the platform of Oral Health Centre (includes satellite clinics) as required by the Head of department. Completion of the 4 years (48 months) academic requirements for MChD Degree at UWC. Administration duties as determined by the Head of Department.
<u>ENQUIRIES</u>	:	Prof A Jeftha Tel No: (021) 937-3158
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Appointment as Registrar will be for a maximum contract period of 4 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as a Registrar, will be required to resign after completion of the -The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of the Western Cape according to the yearbook and guidelines.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/270</u>	:	<u>MEDICAL OFFICER: GRADE 1 TO 3 (UROLOGY)</u> (1-Year Contract)
<u>SALARY</u>	:	Grade 1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Be prepared to support medical student teaching. Ability to deal with issues of diversity, transformation and equity. Ability to perform some basic urologic procedures. Strong moral and ethical record in medical practice.

<u>DUTIES</u>	:	Manage day surgery, surgical clinics and surgical emergencies. Contribute to the administration and management of the department. Outreach and support to referring institutions. Performance of basic urology procedures. The management of urological patients within the Division of Urology and at related hospitals to Groote Schuur Hospital. Human Resource, Financial and Information Management. Participate in research.
<u>ENQUIRIES</u>	:	Ms Shene Isaacs at Shene.Isaacs@uct.ac.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/271</u>	:	<u>PHARMACIST: GRADE 1 TO 3</u> (Chief Directorate: Metro Health Services)
<u>SALARY</u>	:	Grade 1: R804 609 per annum Grade 2: R869796 per annum Grade 3: R 949 146 per annum A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE</u>	:	Southern/Western Sub-structure Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a Professional Council: Registration with the SAPC as Pharmacist. Experience: Grade 1: None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 6 years 'relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Grade 3: A minimum of 13 years relevant experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's license. Willingness to perform regular after-hours duties. Willingness to travel between PHC facilities in the SWSS. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook), JAC, Medsas. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability to work in a multi-disciplinary team with excellent interpersonal and communication skills. Capable of adapting to seamlessly fit into changing working environments. Appropriate knowledge of National and Provincial Health Policies, Medicines Act 101 of 1965, the Pharmacy Act 53 of 1974 and Public Finance Management Act. Appropriate clinical and pharmaceutical knowledge. Innovative analytical thinking and the ability to initiate, co-ordinate, manage and sustain programs.

- DUTIES** : Pharmaceutical service delivery including improving continuity of care within the Metro Health Ecosystem. Filling in as production pharmacist/ Responsible Pharmacist or both to cover Facilities/Hospitals during periods of absences, ensuring workflow continues as per norm. Effective medicine supply management (procurement, storage, control and distribution of pharmaceuticals) including cold chain management in all areas where medications are kept. Quality assurance and clinical governance including rational medicine use, antibiotic stewardship and pharmacovigilance. Assist with corporate governance functions including financial control, implementation and evaluation of budgetary control measures, human resource management and development and information management. Ensure compliance with policy and legislative requirements and Good Pharmacy Practice Guidelines. Supporting the Chronic Dispensing Unit (CDU) and Community Orientated Primary Care (COPC) initiatives in SWSS. Continuation of managerial duties of the Pharmacy Supervisor when required, including attendance of meetings, staff and leave management and delegating duties and managing pharmaceutical services appropriately as per each facility/hospital's own unique dynamics. Mentoring of the roving PBPAs and CSPs.
- ENQUIRIES** : Mrs. E Osmond Tel No: (021) 202 0981
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to do a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other vacant similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 24 March 2025
- POST 09/272** : **SCIENTIST PRODUCTION GRADE A**
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R721 746 per annum, (A portion of the package can be structured according to the individual's personal needs).
- CENTRE** : Observatory Forensic Pathology Institute (OFPI)
- REQUIREMENTS** : Minimum educational qualification: An Appropriate Science Degree (Bsc) (Hon) or relevant qualification that allows registration as a Professional Natural Scientist. Experience: 3 years post-qualification natural scientific experience. Registration with a Professional Council: Compulsory registration with the SACNASP as a Professional Natural Scientist. Inherent requirements of the job: Act as SANAS nominated representative. Competencies (knowledge/skills): Appropriate experience in quality management systems (QMS) and ISO 17025:2017 and SANAS standards. Appropriate experience in obtaining and maintaining SANAS accreditation for a laboratory. Appropriate experience in quality assurance, control and managing QA activities. Appropriate experience in root-cause analysis, non-conformance management and performing internal audits. Appropriate document and record development, optimization and management experience. Knowledge of accreditation and regulatory compliance (including SANAS). Scientific methods and data analysis. Technical report writing and presentation skills. Project and program management. Research and development. Mentoring and training. Customer Focus and Responsiveness. Organization, proactivity and accountability. Above-average ability to communicate clearly and discreetly in person and in writing. Above-average computer and software literacy in Microsoft Office.
- DUTIES** : Effective and efficient Quality Management System (QMS) management. Effective and efficient Internal Audits and Management Reviews. Effective and efficient Ensuring Validity of results. Effective and efficient Complaints, Risks and Corrective

		Actions Management. Effective and efficient Administrative Resource Management.
<u>ENQUIRIES</u>	:	Bronwen Davies: Bronwen.davies@uct.ac.za / Tel No: (021) 406 6026.
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical test. Shortlisted candidates will be subjected to a security clearance prior to appointment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for similar posts within the Observatory Forensic Pathology Institute, Forensic Medicine and Toxicology, University of Cape Town for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/273</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALTY: PSYCHIATRY) (ACUTE ADULT AREA 2)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R715 977 per annum
<u>CENTRE</u>	:	Stikland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse in Psychiatry. A post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Psychiatric Nursing Science. Registration with a Professional Council: Registered with the South African Nursing Council (SANC) as a Professional Nurse and Psychiatry. Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the above period must be appropriate/recognisable experience in Psychiatric Nursing after obtaining the 1-year post-basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirement of the job: Must work shifts (day and night) including weekends and public holidays for planned periods. Valid driver's licence. Competencies (knowledge/skills): Computer skills in MS Office. Basic financial and statistics management skills.
<u>DUTIES</u>	:	Effective management of the Psychiatric wards and coordination of all activities and communication with the relevant supervisors and stakeholders. Management and monitoring the effective utilisation of human, financial and physical resources. Deliver a quality nursing care throughout the hospital and provide on-going support to the nursing service. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures incorporating the Ideal Hospital Standards. Supervision of the implementation of effective processes and practices with regards to all statistical information needed to render a quality mental health service. Liaising with relevant stakeholders on night shift, i.e. referring hospitals family members, security service and SAPS.
<u>ENQUIRIES</u>	:	Ms S Fredericks Tel No: (021) 940 4416
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a practical, written and oral assessment. No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar other vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	24 March 2025

<u>POST 09/274</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) (DAY DUTY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R656 964 per annum
<u>CENTRE</u>	:	Western Cape Rehabilitation Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. Diploma or Degree in Nursing) or equivalent that allows for registration with the South African Nursing Council (SANC) as a Professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Registration with a Professional Council: Registered with the SANC as a Professional Nurse. Inherent requirements of the job: Valid driver's licence. Willingness to work shifts, public holidays, after-hours and do standby duties as required. Willingness to do relief duties as needed. Competencies (knowledge/skills): Skilled nurse clinician able to lead and manage the nursing service within the scope of practice and accepted nursing standards. In-depth knowledge and understanding of legal and ethical legislations and policies related to nursing practices, Health Care and the Public Service. Basic computer literacy (MS Word, Excel and PowerPoint).
<u>DUTIES</u>	:	Provide leadership, guidance, technical and management support to ensure the provision of optimal, holistic, specialised nursing care within set standards and a professional and legal framework. Participate in the analysis, formulation and implementation of nursing guidelines, practises, standards and procedures. Ensure service delivery through assisting with meeting service delivery targets as per Annual Operational plans, patient health education and promotion strategies. Co-ordinate the provision of effective training and research to maintain professional growth, ethical standards and self-development. -Continuously monitor and evaluate nursing service practices and clinical outcomes to ensure the delivery of cost-effective quality health care. Effective resource (human, financial and physical) planning and management in accordance with relevant directives and legislation. Effective utilisation of information technology and information systems to ensure accurate statistical data collection and capturing. Provide effective support to management and establish and maintain constructive working relationships with all other stakeholders.
<u>ENQUIRIES</u>	:	Ms H Brenton Tel No: (021) 370-2314
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. The pool of applicants will be considered for other similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/275</u>	:	<u>ASSISTANT MANAGER NURSING (NIGHT DUTY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R656 964 per annum
<u>CENTRE</u>	:	Western Cape Rehabilitation Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: 425 qualification (i.e. Diploma or Degree in Nursing) or equivalent that allows for registration with the South African Nursing Council (SANC) as a Professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid driver's licence. Willingness to work shifts, public holidays, after-hours and do standby duties as required. Willingness to do relief duties as needed. Registration with a Professional Council: Registered with the SANC as a Professional Nurse. Competencies (knowledge/skills): Skilled nurse clinician able to lead and manage the nursing service within the scope of practice and accepted nursing standards. In-depth knowledge and understanding of legal

<u>DUTIES</u>	: and ethical legislations and policies related to nursing practices, Health Care and the Public Service. Basic computer literacy (MS Word, Excel and PowerPoint). : Provide leadership, guidance, technical and management support to ensure the provision of optimal, holistic, specialised nursing care within set standards and a professional and legal framework. Participate in the analysis, formulation and implementation of nursing guidelines, practises, standards and procedures. Ensure service delivery through assisting with meeting service delivery targets as per Annual Operational Plans, Patient Health education and promotion strategies. Co-ordinate the provision of effective training and research to maintain professional growth, ethical standards and self-development. Continuously monitor and evaluate nursing service practices and clinical outcomes to ensure the delivery of cost-effective quality health care. -Effective resource (human, financial and physical) planning and management in accordance with relevant directives and legislation. Effective utilisation of information technology and information systems to ensure accurate statistical data collection and capturing. Provide effective support to management and establish and maintain constructive working relationships with all other stakeholders.
<u>ENQUIRIES</u>	: Ms H Brenton Tel No: (021) 370-2314
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical, written and oral assessment. The pool of applicants will be considered for similar other vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	: 24 March 2025
<u>POST 09/276</u>	: <u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: R656 964 per annum
<u>CENTRE</u>	: Inzame Zabantu Community Day Centre
<u>REQUIREMENTS</u>	: Minimum educational qualification: Minimum educational qualification: -Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic qualification with a duration of at least one year in Curative Skills in Primary Health Care accredited with the SANC (R48). Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the one-year post-basic qualification in Curative skills in Primary Health Care (R48). Registration with a Professional Council: Registered with the SANC as a Professional Nurse and Midwife. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Knowledge of Human Resource and Financial policies. Computer literacy (MS Word and Excel).
<u>DUTIES</u>	: Manage, control and act in facet of health, support, security, cleaning, infection control and ground services. Personnel matters including supervision and Performance Management, Finances and Procurement, as well as implementing policies, prescripts and protocols regarding the mentioned facets. Manage planning to practice a holistic Health Service on a short-/medium-/long-term basis. Render Clinical services and organise a cost-effective service on a daily basis. Ensure that all personnel undergo training according to their Individual Development and Performance Plan. Participate in community involvement as well as collect and verify submission of accurate statistics timeously and give continuous positive support to the Assistant Manager: Nursing (Primary Health Care).
<u>ENQUIRIES</u>	: Ms N Bizo Tel No: (021)830-6944
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	: 24 March 2025

- POST 09/277** : **FACILITY PROJECT MANAGER**
Directorate: Infrastructure Programme Delivery
- SALARY** : R552 081 per annum
CENTRE : Head Office, Cape Town (9 Lower Burg Street, Cape Town CBD)
REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma/Degree. Experience: Appropriate experience required in the relevant Built Environment. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (MS Office). Contract documentation and administration experience in and understanding of the design and construction of complex buildings with specific reference to healthcare facilities. Experience in the preparation of reports, submissions and presentations in English. Sound interpersonal and good verbal and written communication skills in programme and project management. Ability to work in a team. Sound interpersonal skills. Ability to work under pressure and meet deadlines. Good verbal and written communication skills. Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction Procurement Standard as Issued by CIDB.
- DUTIES** : Monitoring and Evaluation. Infrastructure Coordination. Management of project deliverables. Project and Client Liaison. Management Contract. Financial Management.
- ENQUIRIES** : Mr A Kumandan Altaaf.Kumandan@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025
- POST 09/278** : **OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL)**
West Coast District
- SALARY** : Grade 1: R520 560 per annum
CENTRE : Lapa Munnik Hospital, Bergriver Sub-district
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., Degree/Diploma in Nursing) or equivalent qualification that allows registration as a Professional Nurse with the South Africa Nursing Council (SANC) as a General Nurse and Midwife. Registration with a Professional Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to work shifts, public holidays, after-hours, and weekend cover for nursing. Competencies (knowledge/skills): Ability to work independently and in a multi-disciplinary team. Good organisational, interpersonal, leadership, decision-making, and conflict resolution skills. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Knowledge and insight of relevant legislation and policies related to nursing within the public sector. Basic computer literacy.
- DUTIES** : Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care

plan and evaluation thereof. Maintain constructive working relationships with nursing and other stakeholders (i.e. interprofessional, inter-sectorial and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, standards and procedures. Manage and monitor proper utilization of human, financial resources and physical resources.

ENQUIRIES : Ms TJ Fredericks Tel No: (022) 814-0462 / (022) 913-1180
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to practical/competency test. The pool of applicants will be considered for similar vacant posts within the Bergriver Sub-District for a period of 3 months from the date of advert.

CLOSING DATE : 24 March 2025

POST 09/279 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE)**
West Coast District

SALARY : Grade 1: R451 533 (PN-B1) per annum

Grade 2: R553 545 (PN-B2) per annum

CENTRE : Vredenburg Hospital, Saldanha Sub-district

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with a Professional Council: Registration with SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Good interpersonal skills. Valid (Code B/EB) driver's licence. Willingness to travel. Competencies (knowledge/skills): Sound scientific knowledge of Operating theatre nursing. Computer literacy & report writing skills– able to capture and interpret relevant data. Ability to work independently and in a multi-disciplinary team. Willingness to be on call.

DUTIES : Effective, supportive and efficient delivery of a curative service to the patient under the direct or indirect supervision of the Nursing Management Team and within the Scope of Practice. Effective, supportive and efficient delivery of a peri-operative nursing service to the patient under the direct or indirect supervision of the Nursing Management Team and within the Scope of Practice. Implement, identify and maintain standards, practices, criteria and indicators of quality nursing care. Effective and efficient utilization of human, material and physical resources. Maintain a constructive working relationship with nursing and other stakeholders. Maintain professional and ethical standards.

ENQUIRIES : Ms JJ de Nobrega Tel No: (022) 709 7214

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within the predetermined period of time. Candidates who are not in possession of stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical and Surgical Nursing Science: Operating Theatre Nursing.

CLOSING DATE : 24 March 2025

POST 09/280 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: ANTINATAL AND FIRST STAGE WARDS)**
(Chief Directorate: Metro Health Services)

SALARY : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum

CENTRE : Mowbray Maternity Hospital

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. Post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with a Professional Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing and at least 10 years of the period referred to above must be appropriate/recognisable experience in Midwifery after obtaining the 1-year post-basic qualification in the specialty. Inherent requirement of the job: Work within a shift system. Willing to work public holidays, after-hours, night duty and weekend cover for nursing. Assist with relief duties and partake in overall specialised area functions, i.e. team building, supervision, training, workshops and updates. Competencies (knowledge/skills): Computer literacy. Knowledge and insight of relevant legislation and policy related to this nursing specialty within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpretation, leadership, decision-making and conflict resolution and organisational skills.

DUTIES : Provide optimal, holistic specialised nursing care with set standards and within a professional/legal framework. Assist in managing the utilization and supervision of all resources effectively. Assist in effective management and utilisation of human and financial resources to ensure optimal operational functions. To assist in the planning and co-ordination of training and research effectively Assist to organise a cost-effective service daily and provide support to supervisor and management.

ENQUIRIES : Ms B Buckton Tel No: (021) 659 5570

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

CLOSING DATE : 24 March 2025

POST 09/281 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE)**
(Chief Directorate: Metro Health Services)

SALARY : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum

CENTRE : Victoria Hospital

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with a Professional Council: Registration with SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Willingness to work shifts and week- ends. Competencies (knowledge/skills): Knowledge of relevant legislation

		and policies of the Department of Health Western Cape. Leadership towards realisation of strategic goals and objectives of the theatre with regards to emergency and non-emergency operating nursing, as well as day patient care.
<u>DUTIES</u>	:	Provide an optimal, holistic, specialised Nursing Care within set standards and within a professional, legal framework as a Professional Nurse in an Operating Theatre. Effective utilisation of Human and Material Resources. Participate in training, development and research. Supervise and assist Staff Nurses & Nursing Assistants. Deliver a support service to the Nursing Service and the institution. Practice Nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Order medication and stock control.
<u>ENQUIRIES</u>	:	Mrs MAT Dubru-Shunmugam: email: Mary.Dubru@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within the predetermined period of time. Candidates who are not in possession of stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical and Surgical Nursing Science: Operating Theatre Nursing. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/282</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2: SPECIALTY (TRAUMA AND EMERGENCY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R451 533 (PN-B1) per annum Grade 2: R553 545 (PN-B2) per annum
<u>CENTRE</u>	:	Elsies River Community Health Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic nursing qualification with a duration of at least one year accredited with the SANC in Medical and Surgical Nursing Science in Critical Care Nursing: Trauma and Emergency or Medical and Surgical Nursing Science in Critical Care Nursing: General. Experience: Grade 1: A Minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Medical and Surgical Nursing Science in Critical Care Nursing: Trauma and Emergency or Medical and Surgical Nursing Science in Critical Care Nursing: General. Inherent requirement of the job: Willingness to work shifts and after hours (weekends, public holidays and night duty). Registration with a Professional Council: Registered with the SANC as a Professional Nurse and midwife. Competencies (knowledge/skills): Sound knowledge and understanding of nursing and health service-related acts, legislation and policies. Analytical thinking, independent decision-making, problem-solving skills and ability to facilitate and promote training. Computer literacy (MS Word, GroupWise and Excel).
<u>DUTIES</u>	:	Provide optimal, holistic specialised nursing care within set standards and professional/legal framework. Effective utilisation of human, financial and physical resources (equipment and consumables). Render support to Nursing Services i.e. relief duties and act as shift leader as required. Maintain professional growth/ethical standards and self-development, compliance to professional, legal and ethical regulations governing nursing practice. Ensure efficient and accurate

documentation, statistical data collection capturing and participation in research activities. Liaise, advise and effectively communicate with the relevant internal and external stakeholders for continuity of client care.

ENQUIRIES : Mr L. Makamba Tel No: (021) 819- 9032
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. - This concession is only applicable on health professionals who apply for the first time for registration in a post basic qualification in: Medical and Surgical Nursing Science in Critical Care Nursing: Trauma and Emergency or Medical and Surgical Nursing Science in Critical Care Nursing: General. The pool of candidates will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Shortlisted candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 24 March 2025

POST 09/283 : **PROFESSIONAL NURSE GRADE 1 TO GRADE 2 (SPECIALTY: MATERNITY)**
West Coast District

SALARY : Grade 1: R451 533 (PN-B1) per annum

Grade 2: R553 545 (PN-B2) per annum

CENTRE : Clanwilliam Hospital, Cederberg Sub-district

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least one year, accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with a Professional Council: Registration with SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A Minimum of 4 years appropriate/recognisable experience in Nursing after registration with SANC as a Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. At least 10 years of this period referred to above must be appropriate / recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirement of the job: Must be prepared to work shifts, weekends, and public holidays as well as overtime. Must be willing to rotate within the hospital. Competencies (knowledge/skills): Computer literate (MS Word and Excel) and knowledge of recordkeeping procedures. Ability to accept accountability and responsibility and to work independently and unsupervised.

DUTIES : Provision of high quality, holistic and specialized Nursing care within set standards and within Professional / legal framework in a specialized maternity section. Effective utilisation of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain Professional and Ethical growth / development. Ensure critical Advanced Midwifery care.

ENQUIRIES : Mr NM Goeieman Tel No: (027) 482 2166
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to

register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar vacant posts within the Cederberg Sub-district, for a period of three months from date of advert.

- CLOSING DATE** : 24 March 2025
- POST 09/284** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PHC) (X3 POSTS)**
Cape Winelands Health District
- SALARY** : Grade 1: R451 533 (PN-B1) per annum
Grade 2: R553 545 (PN-B2) per annum
(Plus, a non-pensionable rural allowance of 8% of the basic annual salary)
- CENTRE** : Ceres CDC (X2 Posts)
Wolseley CC (X1 Post)
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a Professional Council: Current registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Inherent requirement of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Computer literacy (MS Word and Excel). Ability to promote quality patient care through the implementation of protocols, guidelines and standards.
- DUTIES** : Assist with the management of the burden of disease in accordance with the guidelines and protocols of the western cape. Provide and maintain quality of care to all patients and health services. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Mr. L Wawini Tel No: (023) 316 -9600
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care. The pool of applicants will be considered for similar vacant posts within Witzenberg Sub-district for a period of 3 months from date of advert.
- CLOSING DATE** : 24 March 2025

POST 09/285 : **ASSISTANT DIRECTOR: HUMAN RESOURCE AND FACILITY MANAGEMENT**
West Coast District

SALARY : R444 036 per annum
CENTRE : Swartland Hospital
Swartland SD

REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in managing of staff in a health facility. Appropriate experience in all aspects of Personnel Management, Labour relations and staff development, facility management and support services. Appropriate payroll experience. Inherent requirement of the job: Valid driver's licence (Code B/EB). Willingness to travel. Willingness to do standby duties. Competencies (knowledge/skills): Sound and relevant knowledge regarding the Governmental or departmental policies and legislation. Supervisory skills. Good system management, supervisory, numerical skills and computer skills (MS Office, Excel and PowerPoint). Sound and relative knowledge of Human Resource policies and practices with the ability to meet needs and to recognize and respond to problematic matters. Ability to work independently, under pressure and part of a team.

DUTIES : Function as part of management of the Subdistrict. Facilitate, co-ordinate and manage HR Planning, talent sourcing, Human Resource Development and Administration which include performance management and sick leave as well as sound employee relations within the Sub-District. Implement, maintain and training policy directives within the Sub-district. Manage/co-ordinate the implementation of salary structures within the Sub-District. Administer and comply with audits and ensure that action plans are done timeously. Manage the: Food Services, cleaning, porter services, transport, telecom services, pest control, waste transportation, Facility & Support Services of the hospital. Support Primary Health Care management with functions such as facility and equipment repair as well as contract management of outsource services of telecom services, security services, pest control and ground maintenance. Manage and co-ordinate the SPMS system and PILIR processes.

ENQUIRIES : Mr R van Staden Tel No: (022) 814 0331
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/286 : **ASSISTANT DIRECTOR: HUMAN RESOURCES AND FACILITY MANAGEMENT**
West Coast District

SALARY : R444 036 per annum
CENTRE : Vredendal Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in managing of staff in a health facility. Appropriate experience in all aspects of personnel management, labour relations and staff development, facility management and support services. Appropriate PERSAL experience. Inherent requirement of the job: Valid driver's licence (Code B/EB/C1). Willingness to travel. Competencies (knowledge/skills): Sound and relevant knowledge regarding the Governmental or departmental policies and legislation. Supervisory skills. Computer skills (MS Office, Excel and PowerPoint). Sound and relative knowledge of Human Resource policies and practices. Ability to meet needs and to recognize and respond to problematic matters. Good system management skills. Ability to work independently and part of a team. Good numerical skills. Ability to work under pressure.

DUTIES : Facilitate, co-ordinate and manage HR Planning, Recruitment and Selection, Human Resource Development, Human Resource Administration and sound Labour Relations within the Sub-district. Implement and maintain policy documents/circulars as well as the provision of training on aspects of conditions of service within the Sub-district. Manage and co-ordinate the implementation of Occupational Specific Dispensations within the Sub-district. Manage the Facility &

Support Services of the hospital which comprise of the following areas: cleaning, porter services, transport, telecom services, security, workshop, laundry and linen services. Administer and ensure that audit investigations and follow-up investigations as well as feedback on Auditor-General and ensure that enquiries and action plans are done timeously. Manage and co-ordinate the SPMS system and PILIR processes.

ENQUIRIES : Mr R van Staden Tel No: (022) 814 0331
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/287 : **ADMINISTRATIVE MANAGER (CORPORATE SERVICES)**
West Coast District

SALARY : R444 036 per annum
CENTRE : Citrusdal Hospital
Cederberg Sub-district

REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience and knowledge of the management of support services with reference to people management, finance and supply chain management and facility management and supervision. Inherent requirement of the job: A valid driver's (Code B/EB/C1) licence. Willingness to work extra hours and be on standby. Competencies (knowledge/skills): Advanced computer literacy (MS Word, Excel). Good written and communication skills. Strong leadership, managerial, organisational, strategic, operational and contingency planning skills. Independent decision-making, problem-solving and interpersonal skills.

DUTIES : Efficient and effective strategic planning of the corporate services in the Cederberg Sub-district (Citrusdal Hospital, Clanwilliam Hospital with support to PHC Services). Management of personnel administration, human resource development & training, disciplinary procedures, labour relations, recruitment and selection processes and staff performance assessment. Finance and supply chain management. Management of hospital fees, admissions and medical records. Effectively manages all facility-based support services and oversees maintenance requirements. Support to Medical Manager and management team.

ENQUIRIES : Mr R van Staden Tel No: (022) 814 0331
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/288 : **ASSISTANT DIRECTOR: COMMUNICATIONS**
Directorate: Communications

SALARY : R444 036 per annum
CENTRE : Head Office, Cape Town

REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma/Degree in Communication, Journalism, Public Relations, or Marketing. Experience: Appropriate public service experience in a communication, public relations or media environment, which include facilitating client and stakeholder collaboration; communication campaign development; people management; external communication; internal communication; and risk and reputation management. Inherent requirement of the job: Valid Code (B/EB) driver's licence. Competencies (knowledge/skills): Facilitating stakeholder collaboration. People management. Developing and implementing communication strategies and campaigns. Conceptualising and implementing internal communication campaigns and communication collateral. Reputation and risk management. Event management and photography support. Excellent verbal and written communication skills. Strong interpersonal skills.

DUTIES : Act as link between the Deputy Director: Operational Communication and Emergency and Clinical Service Support (ECSS). Responsible for supporting ECSS service managers to identify and develop communication needs in line with

Departmental priorities and objectives. Facilitating stakeholder engagement and collaboration. Develop and implement appropriate internal and external communication plans aligned with the Provincial Communication Strategy, including monitoring and evaluation of these campaigns. Responsible for risk identification, media liaison, and reputation management. Align strategic messaging across all communication channels, including obtaining the necessary health data and information timeously to develop communication strategies, plans, and campaigns. People management, including task allocation and performance management.

ENQUIRIES : Mrs M Lesch Tel No: (021) 483- 3245
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/289 : **EMS STATION MANAGER GRADE 3 TO 6**
Chief Directorate: Emergency and Clinical Services Support

SALARY : Grade 3: R376 596 per annum
Grade 4: R455 079 per annum
Grade 5: R532 815 per annum
Grade 6: R591 741 per annum

CENTRE : Emergency Medical Services, Cape Winelands – Ceres
REQUIREMENTS : Minimum educational qualification: **Grade 3:** Successful completion of the Intermediate Life Support (ILS) that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). **Grade 4:** Successful completion of the Emergency Care Technician Course (ECT) that allows registration with the HPCSA as Emergency Care Technician (ECT). **Grade 5:** Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. **Grade 6:** Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Registration with a Professional Council: Grade 5: Registration with the Health Professions Council of South Africa as a Paramedic. Grade 3: Registration with the Health Professions Council of South Africa as an AEA. Grade 4: Registration with the Health Professions Council of South Africa as an ECT. Grade 6: Registration with the Health Professions Council of South Africa as an ECP. Experience: Grade 3: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). Grade 4: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). Grade 5: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. Grade 6: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Inherent requirement of the job: Valid code C1 driver's license. Physical and mental fitness as an Emergency Services practitioner. Current registration as an AEA, ECT, Paramedic or ECP. Valid Code 10 Professional driver's permit. Competencies (knowledge/skills): Excellent knowledge of all levels of Emergency Care protocols. Good communication and interpersonal skills. Computer literacy in the MS Office package. Report writing skills.

DUTIES : Manage pre-hospital Emergency Care Services within the geographic area and respond to incidents when required. Ensure that the maintenance of Emergency vehicles and equipment are managed effectively and efficiently. Maintain responsibility for the audit compliance with regards to Supply Chain Management and Human Resource matters, inclusive of the Station's budget allocation and facilitation of account payments for goods and services. Effectively manage and supervise staff in relation to the Human Resource and Labour Relations function. Ensure effective communication with regards to meetings, workshops, debriefs, compiling stats and report writing. Effective support to District Manager and act in management capacity when required.

ENQUIRIES : Mr. IS Naidoo (District Manager) Tel No: (028) 2841900.

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/290 : **EMS STATION MANAGER: RESCUE GRADE 3 TO 6**
Chief Directorate: Emergency and Clinical Services Support

SALARY : Grade 3: R376 596 per annum
Grade 4: R455 079 per annum
Grade 5: R532 815 per annum
Grade 6: R591 741 per annum

CENTRE : Emergency Medical Services, Garden Route District George Rescue Base
REQUIREMENTS : Minimum educational qualification: **Grade 3:** Successful completion of the Intermediate Life Support (ILS) that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). **Grade 4:** Successful completion of the Emergency Care Technician Course (ECT) that allows registration with the HPCSA as Emergency Care Technician (ECT). **Grade 5:** Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. **Grade 6:** Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Registration with a Professional Council: Grade 5: Registration with the Health Professions Council of South Africa as a Paramedic. Grade 3: Registration with the Health Professions Council of South Africa as an AEA. Grade 4: Registration with the Health Professions Council of South Africa as an ECT. Grade 6: Registration with the Health Professions Council of South Africa as an ECP. Experience: Grade 4: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). Grade 5: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. Grade 6: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Grade 3: Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). Inherent requirement of the job: Valid code C1 driver's license. Physical and mental fitness as an Emergency Services practitioner. Current registration as an AEA, ECT, Paramedic or ECP. Valid Code 10 Professional driver's permit. Competencies (knowledge/skills): Excellent knowledge of all levels of Emergency Care protocols. Good communication and interpersonal skills. Computer literacy in the MS Office package. Report writing skills.

DUTIES : Manage pre-hospital Emergency Care Services within the geographic area and respond to incidents when required. Ensure that the maintenance of Emergency vehicles and equipment are managed effectively and efficiently. Maintain responsibility for the audit compliance with regards to Supply Chain Management and Human Resource matters, inclusive of the Station's budget allocation and facilitation of account payments for goods and services. Effective support to District Manager and act in management capacity when required. Effectively manage and supervise staff in relation to the Human Resource and Labour Relations function. Ensure effective communication with regards to meetings, workshops, debriefs, compiling stats and report writing.

ENQUIRIES : Mr R. Botha Tel No: (044) 8052500
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/291 : **ORAL HYGIENIST GRADE 1 TO 3**
West Coast District

SALARY : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum

CENTRE REQUIREMENTS : Cederberg Sub-district
: Minimum educational qualification: Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as an Oral Hygienist. Registration with a Professional Council: Registration with HPCSA as an Oral Hygienist Experience: **Grade 1:** None after registration as Oral Hygienist with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Oral Hygienist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years appropriate experience as Oral Hygienist after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Oral Hygienist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years appropriate experience as Oral Hygienist after registration with the HPCSA as Oral Hygienist in respect of SA qualified employees. A minimum of 21 years relevant experience after registration as Oral Hygienist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Computer literacy (MS Word and Excel). Valid (Code B/EB) driver's license and willingness to travel. Good interpersonal and communication skills. Good organizing skills. Competencies (knowledge/skills): Problem solving abilities and analytical thinking. Ability to handle a high work volume and meet strict deadlines.

DUTIES : Health promotion and education. Preventive oral health community based programs. Clinical Services (Patient Care). Planning and administrative functions. Training.

ENQUIRIES APPLICATIONS : Sr M Sandt Tel No: (027) 482 1484
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for other similar vacant posts within the Cederberg Sub-district, for a period of three months from date of advert. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 24 March 2025

POST 09/292 : **OCCUPATIONAL THERAPIST GRADE 1 TO 3**
West Coast District

SALARY : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum

CENTRE REQUIREMENTS : Cederberg Sub-district
: Minimum educational qualification: An appropriate qualification that allows for the registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Experience: **Grade1:** None after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. One-year relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 11 years relevant experience after registration with the Health Professions Council of South Africa as

an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** A Minimum of 20 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. A minimum of 21 years relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign-qualified employees, of whom it is not required to perform community service, as required in South Africa. Inherent requirement of the job: Computer literacy (MS Word, Excel and Outlook). Valid (Code B/EB) driver's license. Willingness to travel. Competencies (knowledge/skills): Knowledge of applicable health legislation, relevant acts, policies and procedures. Understanding evidence-based practice and knowledge of PSR model, mental health, Substance use and TB.

- DUTIES** : Development and implementation of prevention and awareness-raising programmes. Delivery of optimal outcome-based intervention to patients in the community according to occupational therapy principles. Facilitation of training for health personnel, clients, their families, volunteers and interdepartmental personnel. Perform administrative tasks related to patient care and the OT section.
- ENQUIRIES** : Sr. M Sandt Tel No: (027) 482 1484
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Occupational Therapist with the relevant council (including individuals who must apply for change in registration status).
- CLOSING DATE** : 24 March 2025
- POST 09/293** : **DIETICIAN: GRADE 1 TO 3 (X2 POSTS)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum
- CENTRE** : Khayelitsha District Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dietitian. Registration with a Professional Council: Registration with Health Professions Council of South Africa (HPCSA) as a Dietician. Experience: **Grade 1:** None after registration with the HPCSA in Dietetics in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Dietetics in respect of SA qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with HPCSA in Dietetics in respect of SA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees. Inherent requirement of the job: Willingness to conduct outreaches to local clinics, community day/ health centres and communities. Valid Code B/EB driver's license. Willingness to work overtime. Competencies (knowledge/skills): Thorough knowledge and exposure to all aspects relating to Dietetics. Good interpersonal, communication, counselling and organisational skills. Computer literate in Word, Excel, PowerPoint, Outlook and MS Teams. Facilitation, presentation and project coordination skills. Sound knowledge of INP & nutrition policies.

- DUTIES** : Managing burden of disease by improving nutrition in the early life and late life course to all patients. Provide community outreach, conduct projects and activities by rendering a therapeutic service Capacitated workforce. Provide in-service training and mentoring of all categories of personnel and students on nutrition related topics to. General administration including assisting with planning, reporting activities conducted, and monitoring of nutritional programmes.
- ENQUIRIES** : Ms. C Steyn (Cheryl.Steyn@westerncape.gov.za)
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written practical test and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applicants will be considered for other vacant Dietitian posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 24 March 2025
- POST 09/294** : **CLINICAL TECHNOLOGIST GRADE 1 TO 3: NEUROPHYSIOLOGY**
- SALARY** : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum
- CENTRE** : Groote Schuur Hospital, Observatory
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist: Neurophysiology. Registration with a Professional Council: Registration with HPCSA as a Clinical Technologist: Neurophysiology. Experience: **Grade 1:** None after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with HPCSA in Clinical Technology in respect of SA qualified employees. Minimum of 11 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. Minimum of 21 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job: Willingness to work overtime when required. Competencies (knowledge/skills): Advanced knowledge of clinical neurology and the skill to work with paediatric, adult and geriatric patients. Relevant experience in all aspects of clinical neurophysiology.
- DUTIES** : Routine Electroencephalography (EEG) and long term (telemetry) scalp- and subdural electrodevideo EEG monitoring. Evoked Potentials (visual evoked potential and auditory brainstem evoked potentials), Nerve Conduction studies, Polysomnography, Multiple Sleep Latency Tests (MSLT). Must be able to function in all areas of the hospital e.g.: infectious wards, ICU and EC. Provision of specialized neurophysiology diagnostic and investigative services according to GSH protocols within the neurophysiology Unit. Providing accurate interpretation and reporting of the above neurophysiology procedures. Monitoring of and maintaining neurophysiology and other electronic equipment. Infection and stock control as well as ensuring adherence to safety protocols in the neurophysiology laboratory. Expertise and experience in intraoperative monitoring would be a distinct advantage. Assisting with a development teaching plan for clinical

technology students and neurologists and participating in and/or assisting with research.

ENQUIRIES : Ms C Hanekom, email address: Carla.bailey@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 24 March 2025

POST 09/295 : **RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum

CENTRE : New Somerset Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Experience: **Grade 1:** None after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **-Grade 3:** A minimum of 20 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with a Professional Council: Registered with the HPCSA as a Diagnostic Radiographer. Inherent requirements of the job: Render a 24-hour service as determined by the department. Competencies (knowledge/skills: Knowledge of protocols, radiation protection, quality assurance and equipment safety. Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient Archiving and Communication Systems and Radiology Information Systems. Ability to communicate effectively.

DUTIES : Produce radiographs of optimum quality with good patient care. Assist with administrative duties in radiology. Support of supervisor and teambuilding. Maintain professional growth/ethical standards and self-development. Participate in continuing professional development activities. Safe use and care of equipment. Assist with training of community service Radiographers and students. Participate in a after hour service of the department.

ENQUIRIES : Mrs W Omar Tel No: (021) 40 6246
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are

submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.

- CLOSING DATE** : 24 March 2025
- POST 09/296** : **SENIOR ADMINISTRATIVE OFFICER: INFORMATION MANAGEMENT**
West Coast District
- SALARY** : R376 413 per annum
CENTRE : Bergriver Sub-district
REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in Information Management and Systems
Inherent requirement of the job: Valid (code B/EB/C1) driver's licence. Willingness to travel. Competencies (knowledge/skills): Ability to interpret and analyse health information. Good leadership abilities and presentation skills. Knowledge of Clinicom, Sinjani, PHCIS, Tier.net, National and Provincial indicators. Computer Literacy (MS Word, Excel, PowerPoint, Teams and Outlook).
- DUTIES** : Functioning as a member of the Information Management team at Sub-district level and ensure good quality data. Render a supportive function to clinics/ hospitals with regards to information systems. Deliver a supportive role to the MMS and PHC Management team with regards to monitoring and evaluation of health information systems on Sub-district level. Participate and render a supportive function with regards to Human Resource development activities. Effective usage of stock and resources.
- ENQUIRIES** : Dr C Prins Tel No: (022) 931-2140
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025
- POST 09/297** : **INDUSTRIAL TECHNICIAN SUPERVISOR: CLINICAL ENGINEERING (X-RAY/IMAGING UNIT)**
- SALARY** : R376 413 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Minimum educational qualification: -A National Diploma, (T, S or N Stream in Light Current Electrical- Engineering Field) or a B-tech degree in Electronic or Mechanical engineering. Experience: Appropriate proven previous repair and maintenance knowledge and experience in Medical Imaging Equipment (including X-rays). Appropriate experience in the installation of medical X-ray equipment and QA assessment. Inherent requirements of the job: Valid Code B (Code 08) driver's license with own reliable transport. Perform standby and after-hour call-out duties. Perform overtime functions when required. Competencies (knowledge/skills): Well-developed electronic, electrical and mechanical technical service and repair skills and knowledge. Ability to carry out basic mechanical repairs. Possess accurate technical ability and insight in order to identify and solve technical problems. Ability to perform fault finding down to component level by means of circuit diagrams and test gear. Ability to make use of various basic and sophisticated hand tools, power tools, machinery and test equipment to carry out functions. Computer literate (MS -Word, -Excel and -Access). Good communicate skills (written and verbal). Ability to perform administrative functions. Ability to work as a team member and on occasions on own initiative with the minimum supervision. Ability to organize and plan tasks and functions. Ability to provide on the job training and monitoring of junior technicians. Ability to perform supervisory functions. -Sound knowledge of medical Imaging equipment. Ability to draft specifications of medical equipment. Have first-hand installation experience. Ability to plan and control budgets.
- DUTIES** : Perform Electro-Mechanical repairs, routine maintenance, inspections, quality assurance testing and evaluation of relevant Medical equipment belonging to

Tygerberg Hospital and any institutions under its control. Perform acceptance inspection and testing for new or donated equipment. Inform on serviceability of equipment. Ensuring that the equipment meets the legal and safety requirements of the manufacturers, users, and statutory bodies. Evaluate, investigate, monitor and advise on suitability of equipment, costs of repairs and running cost of equipment. Perform incident investigations and inform supervisor of any hazards and/or recall and act on notifications. Maintain a detailed and accurate administrative system for example service history, expenditure, and tracking inventory. Responsible for the day-to-day functioning of the human and other resources under the post's control for example work distribution, prioritizing work and other supervisory functions. -Training and monitoring of junior technical staff. Specification drafting. Provide detailed preventative maintenance schedules. Be on call for after hour services and repairs. Administrative functions as required by the Clinical Engineering Department. Ensuring compliance of the OHS Act of 1993. Liaison with hospital personnel and private sector representatives. Responsible to the Unit Manager of the workshop.

ENQUIRIES : Mr J Du Preez Tel No: (021) 938-4634
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/298 : **OCCUPATIONAL HEALTH AND SAFETY OFFICER**
 Chief Directorate: Metro Health Services

SALARY : R376 413 per annum
CENTRE : Office of the Chief Director: MHS
REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma or degree. Experience: Appropriate experience in applying legislation and policies related to Occupational Health and Safety, Health Care Waste Management and Environmental Health. Inherent requirement of the job: A Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Project Management, Research, Policy Development and Practical knowledge of relevant legislation and policies related to Occupational Health and Safety and Health Care Waste Management. Good organizational, interpersonal, leadership, conflict resolution and problem-solving skills and attention to detail and the ability to work independently. Computer literacy and thorough knowledge of computer systems (Word, Excel, PowerPoint, Outlook) and good verbal and written communication skills. Ability to work with a multi-disciplinary team within the parameters of matrix management to ensure good quality Healthcare in the Institution, understanding healthcare legislation and related legal and ethical healthcare practices.

DUTIES : Ensure WCGHW -METRO facilities comply with relevant Occupational Health and Safety and Health Care Waste Management requirements, legislation, codes of practice, standards, and norms. Investigate, report on, and assist with resolving Occupational Health and Safety and Health Care Waste incidents at facilities, manage and facilitate Occupational Health and Safety and Health Care Waste Management training at WCGHW – Metro facilities. Promote Occupational Health and Safety and Health Care Waste awareness at WCGH- Metro facilities and maintain a Health Care Waste Management database and develop reports. - Development of policies, standard operating procedures, norms, and standards. Conducting site visits and inspections. Compilation of reports and reports writing and collating information and maintaining databases.

ENQUIRIES : Mrs N Raymond Tel No: (021) 815 8896
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of advert. Candidates will be subjected to a written/practical and oral assessment.
CLOSING DATE : 24 March 2025

- POST 09/299** : **SENIOR ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT**
Chief Directorate: Metro Health Services
- SALARY** : R376 413 per annum
CENTRE : New Somerset Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma/ Degree qualification. Experience: Appropriate experience in all aspects of personnel and salary administration. -Appropriate PERSAL experience. Appropriate supervisory experience. Competencies (knowledge/skills): Knowledge of all HRM aspects, i.e. commuted overtime system, and Circulars prescripts regulating and applicable to professional ranks in the OSD in the Health Sector. Ability to interpret and apply legislation, policies, directives and collective agreements. Computer skills (Excel, MS Word, PowerPoint, Microsoft Outlook and PERSAL).
- DUTIES** : Responsible for co-ordination, supervision and control of component and aspects relating to all administrative personnel matters. Responsible for PERSAL approvals and authorisations. Ensure the correct application of policy, procedures and prescripts of all personnel practises, conditions of service, service terminations, pensions, leave and allowances. Responsible for auditing of files. Render a support and advisory service with regard to personnel administration and human resource management. Identify training areas of need and implement training programmes and information sessions on existing and new policies. Monitor compliance pertaining to the HR CMI.
- ENQUIRIES** : Mrs N Wyngaard Tel No: (021) 402 6552
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for similar other vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 24 March 2025
- POST 09/300** : **SOCIAL WORKER GRADE 1 TO 4**
West Coast District
- SALARY** : Grade 1: R308 247 per annum
Grade 2: R376 416 per annum
Grade 3: R452 667 per annum
Grade 4: R554 919 per annum
- CENTRE** : Cederberg Sub-district
REQUIREMENTS : Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with a Professional Council: Registration with the South African Council for Social Service Professions (SACSSP) as a Social Worker and proof of current registration for 2024/2025. Experience: **Grade 1:** None after registration. **Grade 2:** A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 3:** A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 4:** A minimum of 30 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Inherent requirement of the job: Computer literacy (MS Word, Excel and Outlook). Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Excellent communication skills (written, verbal), advanced report writing and strong administrative skills. Good organisational, decision-making and conflict resolution skills. Understanding of quality assurance and strong commitment to high service standards. Strong leadership, motivational, and interpersonal skills and ability to work in a team. Knowledge of national, provincial and institutional health delivery systems.
- DUTIES** : Effective and integrated Social Work Service delivery to patients and families – render promotion and prevention services, continuing care services, clinical and referral services, counselling services. Administrative functions – effectively execute Social Work administrative functions. Education and training – provide and

participate in training and education. Management of Social Work department – perform middle management functions to ensure effective functioning of the Social Work Department.

ENQUIRIES : Sr M Sandt Tel No: (027) 482 1484
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment. No payment of any kind is required when applying for this post. “Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status”. The pool of applicants will be considered for other similar posts within the Cederberg Sub-District for a period of 3 months from date of advert.

CLOSING DATE : 24 March 2025

POST 09/301 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL) (X2 POSTS)**
West Coast District

SALARY : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum
(Plus, non-pensionable rural allowance of 8% of your annual basic salary)

CENTRE : Sonstraal Transitional Care Hospital, Paarl
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as a Registered Professional Nurse. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver’s licence. Willingness to work overtime when necessary and willingness to work at the other Hospital within the West Coast TB Complex (ID Hospital). Willingness to frequently travel between Sonstraal Hospital (Paarl) and ID Hospital (Malmesbury). Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health, Western Cape.

DUTIES : Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain professional growth/ethical standards and self-development.

ENQUIRIES : Ms N Liebenberg Tel No: (021) 815-8340
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The

		pool of applicants will be considered for similar vacant posts within the West Coast TB Complex (Sonstraal & ID Hospitals) for a period of 3 months from date of advert. 24 March 2025
<u>CLOSING DATE</u>	:	
<u>POST 09/302</u>	:	<u>OPHTHALMOLOGY TECHNICIAN GRADE 1 TO 2: OPHTHALMOLOGY</u> (Contract until 31 March 2025)
<u>SALARY</u>	:	Grade 1: R255 078 per annum Grade 2: R297 441 per annum
<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital, Observatory
	:	Minimum educational qualification: Two years of in-service training on ophthalmic specialised equipment after obtaining Level 1 and 2 Ophthalmic Assistant courses and registration with the OSSA. Experience: Grade 1: None after obtaining the appropriate qualification or prescribed in-service training. Grade 2: A minimum of 10 years appropriate experience after obtaining the appropriate qualification or prescribed in-service training. Competencies (knowledge/skills): Ability to interact with patients, family members and members of the public. Ability to communicate effectively with clinical and other staff. Ability to work independently and with good time management. Ability to perform routine tasks and acquire technical skills. Ability to accurately record data and to provide accurate maintenance records. Ability to keep abreast of new developments in technology, sterilisation and disinfection methods Must be able to plan well and understand the need to report to an ophthalmologist. Ability to adhere to required health and safety standards.
<u>DUTIES</u>	:	Responsible for maintenance of equipment and consulting room hygiene. Perform ophthalmic special investigations. Assist in ophthalmic counselling and the distribution of information material. Keep accurate and retrievable patient records. Responsible for consulting room provisioning. Participate in departmental audit programmes.
<u>ENQUIRIES APPLICATIONS</u>	:	Prof N Du Toit Tel No: (021) 406-6216
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/303</u>	:	<u>ARTISAN PRODUCTION GRADE A TO C (ELECTRICAL)</u> Directorate: Engineering and Technical Support Services (Bellville Mobile Workshop)
<u>SALARY</u>	:	Grade A: R230 898 per annum Grade B: R270 915 per annum Grade C: R314 751 per annum
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Cape Town
	:	Minimum educational qualification: Appropriate Trade Test Certificate. Experience: Grade A: No experience required. Grade B: At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirement of the job: A valid driver's licence (Code B/EB) and willing to travel throughout the Western Cape. Competencies (knowledge/skills): Be conversant with the requirements of the Machinery and Occupational Health and Safety Act.
<u>DUTIES</u>	:	Perform standby duties. Perform necessary administrative functions. Control over tools and materials. Train and supervision of subordinates. Assist with the execution of engineering projects/repairs at hospital and the institution. Maintain and repairs of electrical installations and equipment at health institutions within the Western Cape Province. Assist Artisan Foremen/Chief Artisan with their duties.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr L Semono Tel No: (021) 830-3770
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	24 March 2025

POST 09/304 : **ADMINISTRATION CLERK: ADMISSIONS (X2 POSTS)**

SALARY : R216 417 per annum
CENTRE : Red Cross Childrens War Memorial Hospital, Rondebosch
REQUIREMENTS : Minimum educational qualification: Minimum educational qualifications: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the key Performance Areas (KPA's) of the post. Experience: Appropriate Clinicom experience in a patient administration environment, including the Clinicom system. Inherent requirement of the job: Willingness to work 12-hour shifts (which includes night duty, weekends, and public holidays) and work overtime on short notice. Competencies (knowledge/skills): Knowledge and experience of the Clinicom system. Knowledge of Patient Administration related policies, procedures and practices. Knowledge of Hospital Fees Memorandum 18, UPFS and Finance Instructions. Excellent interpersonal skills addressing diverse cultures and the ability to work in a team. Ability to work under pressure without supervision. Computer literacy (Microsoft Office).

DUTIES : Manual and related Finance Instructions. Debtor assessment of patients and data capturing of patient information on Clinicom System. Report all MVAs to Batsumi Hotline. Admission of patients. Ability to perform Medical Aid/EDI (Electronic Data Interchange) related transactions in the Clinicom system. Responsible for revenue control which includes receipt of money and issuing of accounts and receipts. Responsible for folder management which includes processing of folders. Handle telephonic and personal enquiries regarding patient enquiries.

ENQUIRIES : Mrs H Van Graan Tel No: (021) 658-5007
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/305 : **ADMINISTRATION CLERK: FINANCE/ADMIN**

SALARY : R216 417 per annum
CENTRE : Emergency Medical Services, U2 Building, Tygerberg
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in financial transactions. Appropriate experience in financial systems. Inherent requirement of the job: Valid Driver's License. Computer literate (MS Office package). Competencies (knowledge/skills): Good Communication skills. Ability to work independently and function well in a team. Good interpersonal skills. Ability to prioritize and good problem-solving skills.

DUTIES : Capture journals, debt and payments on BAS system. Capture payments on LOGIS. Compiling monthly supplier reconciliations. Compiling and capturing damages and loss transactions. Safe keeping of documents and complete document control report. General admin duties.

ENQUIRIES : Ms R Constable Tel No: (021) 830 1151
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/306 : **ADMINISTRATION CLERK: ADMISSIONS (FEES DEPARTMENT) (PATIENT ADMINISTRATION: INPATIENT AND OUTPATIENT) (X4 POSTS)**

SALARY : R216 417 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Fees-related

		environment. Inherent requirement of the job: Must be willing to work shifts (night duty, weekends, and public holidays) and rotate between departments. Competencies (knowledge/skills): Good communication skills (written and verbal). Computer literacy. Knowledge of Hospital Fees Memorandum 18, UPFS, HIS, Clinicom, Billing and Finance Instructions. Strong sense of confidentiality.
<u>DUTIES</u>	:	Accurate patient assessments and admissions on Clinicom and updating Hectis System. Raising invoices as per Hospital Fees policies. Manage busy telephone. Handling of state money. Debit Charge Entries to Invoices as per UPFS and PGWC billing procedures. Covering for colleagues and undertaking various other clerical duties as and when required.
<u>ENQUIRIES</u>	:	Mr Y Levy Tel No: (021) 404-4251
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/307</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN (X5 POSTS)</u>
<u>SALARY</u>	:	R216 417 per annum
<u>CENTRE</u>	:	Red Cross Childrens War Memorial Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Fees-related environment. Inherent requirement of the job: Willingness to rotate within Finance Section and relieve colleagues. Willingness to work overtime when required. Competencies (knowledge/skills): Computer literacy (Microsoft Office). Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, BAS, HIS, Clinicom, Accounts Receivable (AR) System, JAC and Finance instructions. Strong sense of confidentiality and trustworthiness.
<u>DUTIES</u>	:	Follow-up medical aid and non-medical aid outstanding invoices in line with Hospital Fees Manual Chapter 18 and related Finance Instructions. General fees administration and account related duties/enquiries including filing. Manage foreign patients. Check, debit/credit invoices as per UPFS and billing requirements. Cashier duties. Control the JAC Information and JAC Error Report. Complete all BAS transactions including deposits, day ends, journals and special journals. Complete the balancing and reconciliation process between BAS and the AR System. Finalise all EDI processes. Allocation of medical aid and debtor payments. Relief for colleagues and undertake various other clerical duties as and when required.
<u>ENQUIRIES</u>	:	Mrs HJ Van Graan Tel No: (021) 658 50007
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/308</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN (X2 POSTS)</u>
<u>SALARY</u>	:	R216 417 per annum
<u>CENTRE</u>	:	Red Cross Childrens War Memorial Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focus on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Provincial Government Finance. Inherent requirement of the job: Willingness to rotate within the Finance Section and relieve colleagues. Willingness to work overtime when required. Strong sense of confidentiality and trustworthiness Competencies (knowledge/skills): Knowledge and understanding of LOGIS and/or BAS. Knowledge of Finance and Treasury Regulations and Instructions. Knowledge of Supply Chain Management. Knowledge of the Accounting Officers System. Computer literacy LOGIS and MS Office (MS Word, MS Excel).

DUTIES : Render an effective and efficient sundry creditors payment function. Ensure that invoices are paid within 30 days and that discounts are taken timeously. Effective reconciliation of monthly supplier statements. Rendering an effective and efficient verifying and pre-authorizing function. Maintain and clear Assets and Liabilities accounts. Manage and maintain debtor accounts. Effective handling of computer systems such as LOGIS and/or BAS. Filing and safekeeping of documents.

ENQUIRIES : Mrs. H. van Graan Tel No: (021) 658 5007

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 24 March 2025

POST 09/309 : **ADMINISTRATION CLERK: ADMISSIONS (PATIENT ADMINISTRATION)**
Cape Winelands Health District

SALARY : R216 417 per annum

CENTRE : Montagu Hospital

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in a Patient Administration and/or Hospital Fees environment & HIS system. Inherent requirement of the job: Valid driver's licence Ability to climb 3-step ladders. Willingness to work 12-hour day/night shifts & weekends. Willingness to work overtime and provide relief in other departments as operationally required. Competencies (knowledge/skills): Computer literacy (MS Windows, Word, Excel and Access). Perform Medical Aid/EDI (Electronic Data Interchange) related transactions in the billing systems and billing related transactions for Subsidized Patients & Externally Funded Patients. Knowledge of patient ICD 10 coding & HIS system. Knowledge of applicable policies - Hospital Fees memorandum Chapter 18, the Uniform Patient Fee Schedule (UPFS), Finance Instructions & Medical Records policies. Excellent communication skills (verbal and written).

DUTIES : Assist with Hospital Fees, Patient Administration and Medical Records Division, Effective and Efficient management of Billing and Administration of Debtor accounts, Correct Patient details recording on HIS systems and in folders, Perform Cashier duties, reconciliations & handovers as per financial instructions, Regular archiving of patient folders as per prescripts, Reporting and compilation of MVAs & IODs patient folders.

ENQUIRIES : Mr A Williams Tel No: (023) 614-8104

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts in within the Langeberg Sub District for a period of 3 months from date of advert.

CLOSING DATE : 24 March 2025

POST 09/310 : **ADMINISTRATION CLERK: REGISTRY (MEDICAL RECORDS)**

SALARY : R216 417 per annum

CENTRE : Red Cross Childrens War Memorial Hospital, Rondebosch

REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate medical records experience in the duties of this post in a medical records registry at a state hospital. Inherent requirement of the job: Willingness to work irregular hours (i.e. shifts/weekends), when required. High ethical standards as incumbent will have access to confidential files. Ability to lift loads, be on your feet and concentrate for long periods. Competencies (knowledge/skills): In-depth knowledge of the HIS Clinicom Tracking system, proven knowledge of medical records processes and procedures. Knowledge of National/Provincial Archiving Act. Ability to work independently with minimum supervision and effectively within a team. Ability to work with a high degree of accuracy and care under pressure.

DUTIES : Render an effective and efficient medical records service and folder management. Complete relevant Clinicom Case Note Tracking system transactions. Create and maintain an effective filing system. Accurately and timeously file and retrieve all

requested patient folders or case notes. Maintain filing banks and patient folder covers.

ENQUIRIES : Mr M Crawford Tel No: (021) 658-5495
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/311 : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSET MANAGEMENT)**
Chief Directorate: Metro Health Services

SALARY : R216 417 per annum
CENTRE : Helderberg Hospital
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate LOGIS work experience. Inherent requirement of the job: Valid Code B/EB driver's Licence. Physically fit (able to move furniture and equipment without assistance). Willingness to travel to Community Health Centres within the Helderberg Hub, for asset related matters. Competencies (knowledge/skills): Computer literacy in MS Word, Excel and SharePoint. The ability to function independently. Ability to think creatively and apply ideas. Good planning, organizational and time management skills.

DUTIES : Performing all asset related functions on relevant government systems. Obtaining quotations, processing, submission of documentation for approval, ordering and follow-up of all assets related procurement. Receiving, moving, listing, verifying and labeling of all furniture and equipment. Compiling schedules and work programs, regular reporting and feedback to all relevant role-players. Monthly, quarterly, bi-annual and annual recons and reporting.

ENQUIRIES : Ms M Vermeulen Tel No: (021) 850 4766
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from the date of advert. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 24 March 2025

POST 09/312 : **ADMINISTRATION CLERK: SUPPORT (X2 POSTS)**

SALARY : R216 417 per annum
CENTRE : Red Cross Childrens War Memorial Hospital, Rondebosch
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Clinicom experience in a ward and/or clinic administration environment, including the Clinicom system Inherent requirement of the job: Willingness to be rotated and/or cover other areas at short notice Competencies (knowledge/skills): Knowledge and experience of the Clinicom system. Knowledge of Hospital Fees Memorandum 18, UPFS, HIS, Clinicom, and Finance Instructions. Strong sense of confidentiality and trustworthiness. Ability to work under pressure without supervision. Good client care skills.

DUTIES : Registration of patients on the Clinicom system Admissions, transfers, and discharges of in-patients Maintenance of appointments and ward registers Compiling of patient statistics Handling telephonic, verbal and written enquiries Support to Finance Component in ensuring correct debtor assessment of patients and data capturing of patient information on Clinicom System, correct handling of foreign patients

ENQUIRIES : Ms. HJ van Graan Tel No: (021) 658-5007
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

<u>POST 09/313</u>	:	<u>STAFF NURSE GRADE 1 TO 3</u> West Coast District
<u>SALARY</u>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE REQUIREMENTS</u>	:	Riebeeck Wes CC Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Registration with a Professional Council: Registration with the SANC as a Staff Nurse. Inherent requirement of the job: Willingness to work overtime when necessary and willingness to work at other clinics in the Sub-district. Competencies (knowledge/skills): Good communication and interpersonal relationships. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
<u>DUTIES</u>	:	Provide basic clinical nursing care. Development and implementation of basic patient care plans. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Community Participation.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr RA Christoffels Tel No: (022) 482 2729 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be requested to undertake practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Swartland Sub-district for a period of 3 months from date of advert.
<u>CLOSING DATE</u>	:	24 March 2025
<u>POST 09/314</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (THEATRE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R203 112 per annum Grade 2: 248 613 per annum Grade 3: R290 805 per annum
<u>CENTRE REQUIREMENTS</u>	:	Oral Health Centres Minimum educational qualification: Appropriate qualification that allows registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as a Staff Nurse. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as a Staff Nurse. Competencies (knowledge/skills): Good interpersonal skills. Computer literacy (MS Word and Excel).
<u>DUTIES</u>	:	Provide quality elementary nursing care to patients. Development and implementation of basic patient care plans. Provide basic clinical nursing care. Provide continuous health care and education to patients and their families according to individual needs. Effective utilization of resources. Maintain professional growth/ethical standards and self- development.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms N Mfecane Tel No: (021) 937 3153 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 24 March 2025
- POST 09/315** : **ARTISAN ASSISTANT (TECHNICAL SERVICES)**
(Chief Directorate: Metro Health Services)
- SALARY** : R183 279 per annum
CENTRE : Alexandra Hospital
REQUIREMENTS : Minimum educational qualification: Grade 10/Std 8 (or equivalent). Experience: Appropriate maintenance and repairs experience within a Health environment. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Must be prepared to work overtime and do perform standby duties when required. Physically fit to perform duties, work at heights and in confined spaces. Competencies (knowledge/skills): Ability to work independently and under pressure. Ability to adhere to Safety Standards. Ability to manage conflict and problem-solving situations. Strict adherence to the Occupational Health and Safety Act. Basic knowledge of Hospital mechanical plant equipment, Carpentry, Electrical, Painting, Refrigeration, air conditioning, Plumbing, Machinery and Glazing within a Health environment.
- DUTIES** : All repairs and general maintenance of plant equipment and buildings in the hospital. Maintain plant rooms, equipment, and work areas in a clean and safe condition. Assist Artisans with maintenance, repairs, and installations projects. Complete and return repair requisitions and further keep record of all repairs. Assist in ordering and controlling the materials and workshop tools. Train and develop staff and clean areas where work has been carried out.
- ENQUIRIES** : Mr J Petersen Tel No: (021) 503 5036
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Artisan Assistant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 24 March 2025
- POST 09/316** : **FORENSIC PATHOLOGY ASSISTANT**
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R183 279 per annum
CENTRE : Observatory Forensic Pathology Institute (OFPI)
REQUIREMENTS : Minimum educational qualification: Grade 11 with Biology and/ or Life Sciences as passed subjects. Experience: Appropriate Mortuary experience. Inherent requirements of the job: Ability to work under pressure. Ability to work with people with all walks of life. Knowledge of cleaning protocols and procedures. -Ability to work with corpses (mutilated, decomposed, infectious viruses, obese). Ability to work with and lift heavy objects. Competencies (knowledge/skills): Ability to interpret and apply policies. -Ability to communicate clearly and discreetly in person and in writing. Conversant with all prescripts w.r.t Government policies to represent the Government interest to the best of ability. -Innovative and problem-solving skills. Computer and software literacy.
- DUTIES** : Dissection area duties. Presentation of cadaver for identification. Deep cleaning and disinfecting of all wet areas. Receiving and dispatching of specimens.
- ENQUIRIES** : Mr. JA Retief (John.Retief@westerncape.gov.za).

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 24 March 2025

POST 09/317 : **FOREMAN: GROUND SERVICES**
Chief Directorate: Metro Health Services

SALARY : R183 279 per annum

CENTRE : Karl Bremer Hospital

REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in maintenance. Appropriate experience in waste management. Inherent requirements of the job: Valid (Code B/EB) drivers' licence. Must be able to lift heavy objects. Willingness to work shifts, including weekends and public holidays. Competencies (knowledge/skills): Knowledge of ground equipment and machinery. Good interpersonal and communication skills. Knowledge of Occupational Health and Safety Act. Knowledge of the Disciplinary Code of Conduct.

DUTIES : Responsible for overall maintenance of the hospital grounds. Ensure effectively ordering, control and use of stock and equipment. Ensure adherence to Occupational Health and Safety and infections control protocols, handle medical and general/domestic waste. Facilitate movement of assets within the hospital. Collection and transportation of waste. Effective supervision, performance management, training, leave and discipline sub-ordinates.

ENQUIRIES : Mr A Basson Tel No: (021) 918 1976

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 24 March 2025

POST 09/318 : **NURSING ASSISTANT GRADE 1 TO 3 (X3 POSTS)**
West Coast District

SALARY : Grade 1: R165 177 per annum
Grade 2: R192 675 per annum
Grade 3: R227 070 - R283 347 per annum

CENTRE : Lapa Munnik Hospital (X2 Posts)
Radie Kotze Hospital (X1 Post): Bergriver Sub-district

REQUIREMENTS : Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a Professional Council: Registration with the SANC as Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable nursing experience after registration with the SANC. Inherent requirement of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover for nursing. Competencies (knowledge/skills): Good interpersonal and organisational skills and the ability to function under pressure and meet deadlines.

DUTIES : Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Effective functioning within multidisciplinary team. Effective utilization of resources.

ENQUIRIES : Ms TJ Fredericks Tel No: (022) 814-0462 / (022) 913-1180

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals

who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the C Sub-district for a period of three months.

- CLOSING DATE** : 24 March 2025
- POST 09/319** : **STERILIZATION OPERATOR: CENTRAL STERILE SERVICE DEPARTMENT (CSSD)**
(Chief Directorate: Metro Health Services)
- SALARY** : R155 148 per annum
CENTRE : Victoria Hospital
REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience. Competencies (knowledge/skills): knowledge of sterilisation practices and Decontamination processes. Good organisational skills. Ability to function within a team. Willingness to work night duty, shifts and weekends.
- DUTIES** : Provision of Quality Sterilized products and equipment to hospital. Usage of all Sterilization Equipment, Autoclaves, instrument washing within standards. Practice the principles of cost containment. Effective Communication and Human Resource Development. Adhere to Infection Prevention and Control Practices.
- ENQUIRIES** : Mrs MAT Dubru-Shunmugam: email: Mary.Dubru@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 24 March 2025
- POST 09/320** : **GENERAL WORKER: STORES (X2 POSTS)**
- SALARY** : R131 265 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Basic numeracy and literacy. Experience: Appropriate experience in a stores environment. Competencies (knowledge/skills): Good Communication skills. Physically able to handle stock.
- DUTIES** : Assist the Admin Clerk with the handling of stock. Receive and issue goods. Deliver store stock to end-users. Rotate store stock (first in, first out). Clean various stores and non-storage areas within the main stores. Answer telephone and handle internal queries. Assist in other stores when required.
- ENQUIRIES** : Ms A Ismail Tel No: (021) 404 5181
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 24 March 2025
- POST 09/321** : **TRADESMAN AID (MECHANICAL)**
Directorate: Engineering and Technical Support Services (Bellville Mobile Workshop)
- SALARY** : R155 148 per annum
CENTRE : Head Office, Cape Town
REQUIREMENTS : Minimum educational qualification: NQF level 3/ Grade 10 or equivalent certificate. Experience: Appropriate experience within the mechanical field. Inherent requirements of the job: Willingness to travel throughout the Western Cape Province. Physically fit to do manual labour. Competencies (knowledge/skills): Ability to handle tools. Good interpersonal skills.
- DUTIES** : Carry out minor maintenance tasks. Assist with repairs and emergency breakdowns (including after- hour's repairs). Assist with the installation of plant, equipment and alterations. Clear areas where work has been carried out. Ensure that tools and material are available when needed. Assist the Artisans in the execution of their duties.
- ENQUIRIES** : Mr DT Samuels Tel No: (021) 830-3772

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 24 March 2025

POST 09/322 : **STERILIZATION OPERATOR PRODUCTION (CSSD)**

SALARY : R155 148 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: General Education and Training Certificate (GETC)/ Grade 9 (Std 7). Experience: Appropriate experience in a Central Sterilization Service Department. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to work in a co-operative way within a team context. Basic understanding of disinfection, decontamination and sterilization.

DUTIES : Effective application of sterilisation processes and techniques. Promote/adhere to infection control, as well as health and safety regulations. Check, decontaminate, pack and sterilise instruments, linen and supplies. Assist with cleaning and testing of sterilisation equipment, disinfectant washers and autoclaves, lift and pushing heavy equipment. Maintain equipment in an optimum working condition and utilise resources. Use autoclaves, disinfectant washers and equipment/consumables in a cost-effective manner. Ensure surgical instrument trays is packed and marked correctly. Monitor, control and maintain adequate stock levels, report and assist with the investigation of lost instruments/ equipment.

ENQUIRIES : Mrs F Baartman Tel No: (021) 938-4055
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.

CLOSING DATE : 24 March 2025

POST 09/323 : **TRADESMAN AID CENTRAL KAROO DISTRICT**

SALARY : R155 148 per annum
CENTRE : Laingsburg Hospital
REQUIREMENTS : Minimum educational qualification: Grade 10(Std 8) or equivalent. Experience: Appropriate trade-related experience. Inherent requirements of the job: Able to do hard manual labour in extreme weather conditions. Valid motor vehicle driver's license, minimum Code B Willingness to work overtime and perform standby duties. Willingness to extent assistance to EMS & FPS & Clinics Laingsburg and Matjiesfontein. Competencies (knowledge/skills): Ability to optimally utilise allocated resources such as materials, tools and equipment. Good writing and verbal communication skills in English. Conversant with the requirements of the Machinery and Occupational Health and Safety Act.

DUTIES : Routine maintenance and repairs of equipment, plant and tools which includes, electrical-, mechanical, buildings and infrastructure, routine maintenance and standby services. Ensure an organised and neat workshop/office space which includes control over tools and materials and an organised, neat hygienic workshop area and – yard. Job requisitions and other administrative functions. Occupational Health and Safety. Support to Supervisor and Ad hoc requests like Driver duties.

ENQUIRIES : Ms C Bothma Tel No: (023) 814-2015/24
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. All candidates will be subjected to a test to establish suitability.

CLOSING DATE : 24 March 2025

POST 09/324 : **MEDICAL OFFICER: GRADE 1 TO 3 (SESSIONAL) (18 HOURS PER WEEK)**
West Coast District

SALARY : Grade 1: R457 per hour
Grade 2: R521 per hour

**CENTRE
REQUIREMENTS**

Grade 3: R603 per hour

: Lambertbaai CC
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Valid (code B/EB/C1) driver's licence. Willingness to travel. Willingness and skills to do after hour's clinical work. Competencies (knowledge/skills): Strong business orientation with proven skills and abilities in the clinical environment of a health service. Computer literacy (MS Word, Excel, PowerPoint, Internet and Email).

DUTIES

: Clinical Service Provision PHC Surgical and emergency Service Provision PHC Clinical paediatric, antenatal and obstetric (mother and child) Service Provision PHC Forensic service provision Service management. Training and development, Research.

ENQUIRIES

: Dr. C Adams Tel No: (022) 921-2153

APPLICATIONS

: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE

: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Cederberg Sub-District for a period of 3 months from date of advert.

CLOSING DATE

: 24 March 2025