## PROVINCIAL ADMINISTRATION: MPUMALANGA **DEPARTMENT OF HEALTH**

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

**APPLICATIONS** Departmental Online Application System: www.mpuhealth.gov.za

**CLOSING DATE** 24 March 2025

N.B. Applicants are advised to apply as early as possible to avoid disappointments. NOTE

Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administration burden on HR Sections as well as considering the cost for applicants. Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts health/engineering posts that are advertised within the Department professional registration will be required from various statutory council for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short listed candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the Correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za Only Online Applications will be accepted. NB: Candidates who are not contacted within 90 DAYS after the closing date must consider their applications as having been unsuccessful. Please Note the Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications)

ERRATUM: Kindly note that the posts were posted Public Service Vacancy Circular 07 dated 21 February 2025, the post of an Operational Manager (PN-A5): Female Ward (Mapulaneng Hospital, Ehlanzeni District) with Ref No: MPDoH/Feb/25/826, post of an Assistant Director: Property Administration (Infrastructure) (Provincial Office, Mbombela (Nelspruit) with Ref No: MPDoH/Feb/25/835 and the posts of Clinical Nurse Practitioner Grade 1 (PN-B1): PHC (Ms. Msimanga Clinic, Pixley Ka Seme Mobile Clinic, Gert Sibande District) with Ref No: MPDoH/Feb/25/830 with the closing date of 07 March 2025, have been withdrawn.

## **OTHER POSTS**

POST 09/245 CHIEF MECHANICAL ENGINEER GRADE A: INFRASTRUCTURE PLANNING

**REF NO: MPDOH/MAR/25/** 

**SALARY** R1 200 426 - R1 371 489 per annum **CENTRE** Provincial Office, Mbombela (Nelspruit)

**REQUIREMENTS** Senior Certificate / Grade 12 plus (NQF Level 7) in Engineer or relevant

qualification as recognized by SAQA. Six years post qualification experience required as a registered professional Engineer. Compulsory Six (6) years' experience as a registered professional. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineering. A valid driver's

licence. Computer literacy. Knowledge: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction Procurement Standard as Issued by CIDB.

**DUTIES** 

Infrastructure Programme and Project Planning in line with IDMS. Infrastructure Programme and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Programme and Project Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. Effective and efficient resources management. Effective and efficient financial

management.

**ENQUIRIES** Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

> (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/246 CHIEF MECHANICAL ENGINEER GRADE A: PROGRAMME DELIVERY REF

NO: MPDOH/MAR/25/

R1 200 426-R1 371 489 per annum, (Depending of years of experience as a SALARY

registered profession in terms of OSD).

Provincial Office, Mbombela (Nelspruit) **CENTRE** 

REQUIREMENTS Senior Certificate / Grade 12 plus (NQF Level 7) in Engineer or relevant

qualification as recognized by SAQA. Six years post qualification experience required as a registered professional Engineer. Compulsory Six (6) years' experience as a registered professional with Engineering Council of South Africa (ECSA) as a Professional Engineering. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineering (2024). A valid driver's licence. Computer literacy. Knowledge: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998.Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction

Procurement Standard as Issued by CIDB.

**DUTIES** Infrastructure Programme and Project Planning in line with IDMS. Infrastructure

> Programme and Project Implementation and Monitoring. Infrastructure Project Infrastructure Programme Commissioning. and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.

Effective and efficient resources management. Effective and efficient financial

management.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/247 : CHIEF MECHANICAL ENGINEER GRADE A: ENGINEERING & MAINTENANCE

REF NO: MPDOH/MAR/25/

SALARY : R1 200 426 - R1 371 489 per annum, (Depending of years of experience as a

registered profession in terms of OSD).

<u>CENTRE</u> : Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS : Senior Certificate / Grade 12 plus (NQF Level 7) in Engineer or relevant

qualification as recognized by SAQA. Six years post qualification experience required as a registered professional Engineer. Compulsory Six (6) years' experience as a registered professional with Engineering Council of South Africa (ECSA) as a Professional Engineering. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineering (2024. A valid driver's licence. Computer literacy. Knowledge: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction

Procurement Standard as Issued by CIDB.

<u>DUTIES</u>: Infrastructure Programme and Project Planning in line with IDMS. Infrastructure

Programme and Project Implementation and Monitoring. Infrastructure Project Commissioning. Infrastructure Programme and Project Evaluation. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. Effective and efficient resources management. Effective and efficient financial

management.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

 $(013)\ 766\ 3103$  / Ms. Nomsa Maphanga Tel No:  $(013)\ 766\ 3207$  / Ms. Sebenzile Mthisi Tel No:  $(013)\ 766\ 3339,$  Mr. Mxolisi Maseko Tel No:  $(013)\ 766\ 3351,$  Mr. Samson Nyoni Tel No:  $(013)\ 766\ 3087$  and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/248 : CHIEF CIVIL / STRUCTURAL ENGINEER GRADE A REF NO: MPDOH/MAR/25/

(X2 POSTS)

SALARY: R1 200 426 - R1 371 489 per annum, (Depending of years of experience in terms

of OSD).

<u>CENTRE</u> : Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS: Senior Certificate / Grade 12 plus (NQF Level 7) in Engineer or relevant

qualification as recognized by SAQA. Six years post qualification experience required as a registered professional Engineer. Compulsory Six (6) years' experience as a registered professional with Engineering Council of South Africa (ECSA) as a Professional Engineering. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineering (2024). A valid driver's licence. Computer literacy. Knowledge: PFMA/Treasury

Regulations/Practice Notes/ Instructions/Circulars. Provincial/Departmental Supply Chain Management Policies, National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. Health Act and

Regulations. Engineering Profession Act of 2000.

**DUTIES** Functional and Technical norms and standards from an engineering perspective.

Innovative service delivery mechanisms and feasibility studies. Strategic Briefing Documentation. Infrastructure Plans. Strategies, policies and procedures. Research/literature studies and interaction with relevant professional development

boards/councils. Effective and efficient resources management.

**ENQUIRIES** Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/249 CHIEF ARCHITECT GRADE A: PROGRAMME DELIVERY REF NO:

MPDOH/MAR/25/

R1 042 170 - R1 185 893 per annum, (Depending of years of experience as a **SALARY** 

registered profession in terms of OSD)

**CENTRE** Provincial Office, Mbombela (Nelspruit)

**REQUIREMENTS** Senior Certificate / Grade 12 plus (NQF Level 7) in Architecture or relevant

qualification as recognized by SAQA. Six (6) years' experience post qualification plus Compulsory Six (6) years' experience as a registered professional. Post requires specific understanding and experience of the Architectural design process from Project inception to close out (minimum 3 years). Current registration with the South African Council for Architectural Profession (SACAP) as an Architect (2024). A valid driver's licence. Computer literacy. Knowledge: Health Act and Regulations. Construction Industry Development Board Act of 2000 and Regulations. National Building Standards Act of 1977 and Regulations. Architectural Profession Act of 2000. PFMA, Treasury Regulations, Treasury Practice Notes and Circulars. Government Immovable Asset Management Act of 2007. Occupational Health and

Safety Act of 1993 and Regulations.

Architectural functional and technical norms and standards. Architectural policies, **DUTIES** 

strategies, plans, procedures and criteria of all infrastructure programmes and projects. Master Planning, Project Briefs, Business Cases, Accommodation Schedules and Operational Narratives. Preparation of architectural inputs to the development of the User Asset Management Plan and Project List. Manage facility planning. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development

boards/councils. Effective and efficient resources management.

**ENQUIRIES** Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

> (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/250 CHIEF QUANTITY SURVEYOR GRADE A: ENGINEERING & TECHNICAL

SERVICES REF NO: MPDOH/MAR/25/ (X2 POSTS)

**SALARY** R1 042 170 - R1 185 893 per annum, (Depending of years of experience as a

registered profession in terms of OSD). D)

**CENTRE** Provincial Office, Mbombela (Nelspruit)

**REQUIREMENTS** Senior Certificate / Grade 12 plus (NQF Level 7) in Quantity Surveying or relevant

qualification as recognized by SAQA. Six (6) years' experience post qualification plus Compulsory Six (6) years' experience as a registered professional. Current registration with the South African Council for the Quantity Surveying Profession (SACQSP) as Quantity Surveyor (2024). A valid driver's licence. Computer literacy. Knowledge: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice

Notes/Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction Procurement Standard as Issued by CIDB.

**DUTIES** 

Infrastructure Programme and Project Planning in line with IDMS. Infrastructure Programme and Project Implementation and Monitoring. Infrastructure Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. Project Commissioning. Infrastructure Programme and Project Evaluation. Effective and efficient resources management. Effective and efficient financial management.

**ENQUIRIES** Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

> (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

ELECTRICAL ENGINEER (PRODUCTION) GRADE A, B AND C REF NO: POST 09/251

MPDOH/MAR/25/

**SALARY** Grade A: R833 499 - R889 158 per annum, (Depending of years of experience as

a registered profession in terms of OSD).

Grade B: R939 024 - R1 011 597 per annum, (Depending of years of experience

as a registered profession in terms of OSD).

Grade C: R1 068 342 - R1 254 282 per annum, (Depending of years of experience

as a registered profession in terms of OSD).

**CENTRE** Provincial Office, Mbombela (Nelspruit)

Senior Certificate / Grade 12 plus (NQF Level 7) in Engineering as recognized by **REQUIREMENTS** 

SAQA. Three (3) years' experience post qualification. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineer as Electrical Engineer (2024). A valid driver's licence. Computer literacy. Knowledge: PFMA/Treasury Regulations/Practice Notes/Instructions/Circulars. Provincial/ Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. Health Act

and Regulations. Engineering Profession Act of 2000.

**DUTIES** Development, interpretation and customisation of functional and technical norms

and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Investigate electronic and electrical engineering installations and equipment, undertake design work and implement corrective measures. Oversee implementation [construction] and commissioning of electrical engineering installations. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development

boards/councils.

**ENQUIRIES** Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/252 : MECHANICAL ENGINEER (PRODUCTION) GRADE A: REF NO:

MPDOH/MAR/25/ (X2 POSTS)

SALARY : R833 499 - R889 158 per annum, Depending of years of experience as a registered

profession in terms of OSD)

<u>CENTRE</u> : Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS : Senior Certificate / Grade 12 plus (NQF Level 7) in Engineering as recognized by

SAQA. Three (3) years' experience post qualification. Current registration with Engineering Council of South Africa (ECSA) as a Professional Engineer as Mechanical Engineer (2024). A valid driver's licence. Computer literacy. Knowledge: PFMA/Treasury Regulations/Practice Notes/Instructions/Circulars. Provincial/ Departmental Supply Chain Management Policies.National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007.

Health Act and Regulations. Engineering Profession Act of 2000.

**DUTIES** : Development, interpretation and customisation of functional and technical norms

and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Investigate electronic and electrical engineering installations and equipment, undertake design work and implement corrective measures. Oversee implementation [construction] and commissioning of mechanical engineering installations. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development

boards/councils.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/253 : QUANTITY SURVEYOR (PRODUCTION) GRADE A, B AND C: ENGINEERING

& TECHNICAL SERVICES REF NO: MPDOH/MAR/25/ (X2 POSTS)

SALARY : Grade A: R721 476 - R774 267 per annum, (Depending of years of experience as

a registered profession in terms of OSD).

Grade B: R821 142 - R876 018 per annum, (Depending of years of experience as

a registered profession in terms of OSD).

Grade C: R925 146 - R1 084 368 per annum, (Depending of years of experience

as a registered profession in terms of OSD).

CENTRE : Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS: Senior Certificate / Grade 12 plus (NQF Level 7) in Quantity Surveying as

recognized by SAQA. Three (3) years' experience post qualification. Current registration with the South African Council for the Quantity Surveying Profession (SACQSP) as Quantity Surveyor (2024). A valid driver's licence. Computer literacy. Knowledge: Health Act and Regulations. Quantity Surveying Profession Act of 2000. Construction Industry Development Board Act of 2000 and Regulations. National Building Standards Act of 1977 and Regulations. PFMA, Treasury Regulations, Treasury Practice Notes and Circulars. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act of 1993 and

Regulations.

**DUTIES**: Development, interpretation and customisation of quantity surveying planning and

cost norms and standards. Policies, strategies, plans, procedures and criteria of all infrastructure projects/programmes. Contribute to Project Briefing documents, costing models and operational narratives. Preparation of quantity surveyor inputs to the preparation of the User Asset Management Plan, the final project lists, the budgets and Infrastructure Programme Management Plan. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including

interaction with relevant professional development boards/councils.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/254 : CANDIDATE CIVIL ENGINEER REF NO: MPDOH/MAR/25/

(Five Year Contract)

SALARY:R721 476 - R765 747 per annumCENTRE:Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS : Senior Certificate / Grade 12 plus (NQF Level 7) in Engineering or equivalent as

recognized by SAQA. Current registration with Engineering Council of South Africa (ECSA) as Candidate Civil / Structural Engineer. A valid driver's licence. Computer literacy. Knowledge: PFMA/ Treasury Regulations/Practice Notes / Instructions / Circulars. Provincial / Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of

2007. Health Act and Regulations. Engineering Profession Act of 2000.

**DUTIES** : Assist with monitoring of wastewater treatment plan, Civil related matters. Assist in

monitoring of civil engineering projects. Maintenance of health facilities. Strategic Briefing Documentation. Infrastructure Plans. Strategies, policies and procedures. Research/literature studies and interaction with relevant professional development

boards/councils. Effective and efficient resources management.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/255 : ASSISTANT DIRECTOR: CORPORATE SERVICES REF NO: MPDOH/MAR/25/

SALARY

ENGINE

R552 081 per annum, (plus service benefits)

Amajuba Memorial Hospital (Gert Sibande District)

REQUIREMENTS : Senior Certificate / Grade 12 plus Diploma / Degree (NQF Level 6/7) in Public

Administration / Public Management as recognized by SAQA. At least a minimum 3 - 5 years' relevant experience of which three (3) years' experience must be at supervisory / managerial (Level 7/8). Knowledge of Human Resources and Administrative support services. Sound financial management, facility management and supervision. Valid driver's licence. Willingness to work extra hours and be on standby when need arises. Advanced computer literacy (MS Word. Excel). Good written and communication skills. Good planning and organizational skills. Knowledge of the PFMA / Labour Relations and other relevant prescripts. Good interpersonal, problem - solving and dispute resolution, communication, analytical and writing skills. Computer literacy. Valid driver's license. Ability to work under pressure with minimum supervision. Ability to conduct seminars or workshops and presentation of budget. Strong leadership, managerial, organizational, strategic, operational and contingency planning skills. Independent decision-making, problem-solving and interpersonal skills. Knowledge of the Public Service Regulations 2001, Public Service Act 1994, Employment Equity Act 55 of 1998, Labour Relations Act 66 of 1995 and other related prescripts of the

Department of Health.

**DUTIES** : Overall management of hospital administration include facility management and

security. Efficient and effective implement the Departmental strategic planning of the corporate services. Management of personnel administration, human resource development and training, disciplinary procedures, labour relations, recruitment and selection processes and staff performance assessment. Management of hospital fees, admissions and medical records. Effectively manages all facility-based support services and oversees maintenance requirements. Support the Medical Manager and management team. Effectively and efficiently run the Corporate Services within the hospital and give full support to other services and programmes within the Hospital. Ensure high level of administration and improve

cleanliness within the hospital environment. Promotion of equity when it comes to resource distribution to ensure that the targets are achieved. Effectively manage and develop human resources, including sound employment relations. Support Employee Assistance Programme, departmental health information and communication technology functions in the hospital. Exercise and regulate, control over institutional activities. Monitor implementation of the plans. Represent the district / hospital in various forums at the district level and report to senior structures of the department. Provide subordinates with the overall policy framework and provide strategic leadership. Develop and maintain constructive working relationships within administration and support and other Professional structures. Monitor and ensure proper utilization of financial and physical resources. Be responsible for the supervision and evaluation of the staff performance. Manage the office budget. Coordinate proper staffing of hospital.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/256 : OPERATIONAL MANAGER (PN-A5): MALE WARD REF NO: MPDOH/MAR/25/

**SALARY** : R520 560 - R596 322 per annum

**CENTRE** : Amajuba Memorial Hospital (Gert Sibande District)

REQUIREMENTS: Senior Certificate / Grade 12 plus Basic qualification accredited with the South

African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2025). A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. A Diploma / Degree in Nursing Administration and Management will be an added advantage. Knowledge/skills: Basic computer literacy, strong Leadership, Good communication and Sound Interpersonal skills. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Report writing.

accordance with the requirements of the unit and nursing services. Report writing.

DUTIES

The candidate will be responsible for Planning, Organizing, Managing, and

The candidate will be responsible for Planning, Organizing, Managing, and coordinating as well as maintaining an optimal Nursing Services as an Operational Manager in General Surgery. Develop / establish and maintain constructive working relationships with Nursing and stakeholders (i.e. inter- Professional, intersectoral and multi - disciplinary team workers). Participate in the analysis, formulation, and implementation of nursing guidelines, practices, Standards, and procedures. Effectively manage the utilization of Human, Financial and Physical resources. Maintain professional Growth / Ethical standards and self-development. Deliver a supportive service to the Nursing Service and the institution by taking overall supervision after hours and on weekends. Ensure implementation of Norms and Standards and Ideal Hospital Framework and develop Quality Improvement Plans. Manage Performance and Development of staff as well as participating in the Managers scheduled meetings. Exercise control of discipline, grievance and other labour related issues in terms of laid down policies or procedures. Manage data in the unit and ensure submission to facility information office. Identity develops and control Risk Management Systems within the unit. Provide safe therapeutic environment as laid by Nursing Acts, Occupational Health and safety Acts and all the applicable prescripts. Implementation and management of Infection Prevention and Control protocols. Uphold the Batho Pele and Patients Right

Principles.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/257 : CLINICAL NURSE PRACTITIONER GRADE 1 (PN-B1): PHC REF NO:

MPDOH/MAR/25/ (X2 POSTS)

SALARY:R451 533 - R530 376 per annumCENTRE:Matsulu CHC (Ehlanzeni District)

**REQUIREMENTS**: Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification

accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2025), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Primary Health Care Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and

within a professional/legal framework. Provide comprehensive health care services in the in Primary Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment are functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, cooperatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right

Charter.

**ENQUIRIES**: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/258 : ASSISTANT DIRECTOR: PROPERTY ADMINISTRATION (INFRASTRUCTURE)

REF NO: MPDOH/MAR/25/

Re-Advertisement

SALARY : R444 036 per annum, (plus service benefits)
CENTRE : Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS: Senior Certificate / Grade 12 plus Diploma / Degree (NQF Level 6/7) in Real Estate

Management / Property Management / Property Studies as recognized by SAQA. At least a minimum of 3-5 years relevant experience of which three (3) years' experience must be at supervisory / managerial (Level 7/8). Valid driver's licence. Computer literacy. Knowledge, Skills and Competencies: Knowledge of prescripts applicable in the Public Service and Property studies and facilities Management environment. Good communication skills both verbal and written. Problem solving and report writing. Contract Management. Ability to work under pressure,

individually and in groups.

**DUTIES** : Coordinate the implementation of property administration functions. Coordinate

and administer lease and use of all state facilities. Facilitate acquiring of land for construction of land for acquiring of new facilities. Facilitate the compilation of User Asset Management Plan (U-AMP) and asset register of the Department in line with GIAMA act, act 19 of 2007. Liaise with facilities housing committees for proper

allocation of accommodation. Ensure timeous payments of service providers.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr.

Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/259 : ENGINEERING TECHNICIAN (PRODUCTION) GRADE A REF NO:

MPDOH/MAR/25/

SALARY:R371 253 - R396 522 per annumCENTRE:Provincial Office, Mbombela (Nelspruit)

REQUIREMENTS : Senior Certificate / Grade 12 plus National Diploma in in Engineering or equivalent

qualification as recognized by SAQA. Current registration with Engineering Council of South Africa (ECSA) as Engineering Technician. Three (3) years' experience post qualification. A valid driver's licence. Computer literacy. Knowledge: Hazardous Substances Act 15 of 1973.Occupational Health and Safety Act of

1993. Health Act and Regulations. Engineering Profession Act of 2000.

**<u>DUTIES</u>** : Technical Services. Engineering services and management methods. Use of

Utilities. Effective. Engineering Services for Projects and Programmes.

Administrative Functions. People Management. Research.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

 $(013)\ 766\ 3103$  / Ms. Nomsa Maphanga Tel No:  $(013)\ 766\ 3207$  / Ms. Sebenzile Mthisi Tel No:  $(013)\ 766\ 3339,$  Mr. Mxolisi Maseko Tel No:  $(013)\ 766\ 3351,$  Mr. Samson Nyoni Tel No:  $(013)\ 766\ 3087$  and IT related queries: Help desk Tel No:

(013) 766 3018.

POST 09/260 PROFESSIONAL NURSE GRADE 1 (PN-A2): GENERAL NURSING REF NO:

MPDOH/MAR/25/ (X11 POSTS)

**SALARY** : R307 473 – R362 187 per annum

**CENTRE** : Ethandukukhanya CHC (Gert Sibande District)

**REQUIREMENTS** : Senior Certificate / Grade 12 or equivalent plus Basic qualification accredited with

the SANC in terms of Government Notice (I.E. Diploma/ Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse (2025). Grade 1: A minimum of 1-10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Demonstrate an understanding of Nursing legislation

and related legal and ethical nursing practices.

**<u>DUTIES</u>** : Perform a clinical nursing practice in accordance with the scope of practice and

nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho-Pele). Effectively manage resources

allocated in your unit.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No:

(013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No:

(013) 766 3018.

## PROVINCIAL ADMINISTRATION: NORTH WEST DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

<u>APPLICATIONS</u>: Quoting the relevant reference number for the positions of Engineers Production,

must be hand deliver to The District Director, Ngaka Modiri Molema District Services, Training Centre Building, Coner Onkgopotse Tiro Road Mmabatho, or e-

mail to Dardrecruitment-NMM@nwpg.gov.za

FOR ATTENTION : Ms. K. Mangwegape
CLOSING DATE : 28 March 2025 at 15h00

NOTE : This Departmental is an equal opportunity, Affirmative Action Employer. It is our

intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/ appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications. Applications must be submitted on the prescribed form Z83 (fully completed), obtainable from any Public Service Department or on the Internet at http://www.info.gov.za/documents/forms/employ. pdf and should be accompanied by a recently updated, comprehensive CV and ID document, and names of three referees. Non-RSA citizens /permanent resident permit holders and those who possess a foreign qualification need not attach the copies of their permanent residence permits an evaluation certificate from the South African qualifications Authority SAQA) to their applications. Only shortlisted candidates for the posts will be required to submit certified copies of qualifications and all other related documents on or before the day of the interviews. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Applicants must indicate the reference number of the vacancy in their applications. Should an applicant wish to apply for more than one post, separate applications must be submitted, i.e. all the documentation must be submitted for each post applied for. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement. Applications received after the closing date will not be considered. All appointments will be subjected to security clearance and reference checking. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification / study verification and previous employment verification). The Department reserves the right not to make appointments to the advertised posts. Late applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

## **OTHER POST**

POST 09/261 : ENGINEER PRODUCTION REF NO: NWDARD 01/02/2025 (X3 POSTS)

SALARY : R833 499 per annum, (all-inclusive package), as determined by OSD prescripts

**CENTRE** : Bojanala (Rustenburg)

Ngaka Midri Molema (Mahikeng)

Dr Ruth Segomotsi Mompati (Vryburg) Offices

REQUIREMENTS: Bachelor's degree in Engineering/ BSc (Eng) Agricultural Engineering or Civil

Engineering A minimum of 3 years' post-qualification experience in engineering A valid Driver's License Compulsory registration with the Engineering Council of South Africa (ECSA) as Professional Engineer Knowledge of engineering design and analysis Knowledge of project planning and implementation processes Good technical report writing skills Computer Literacy Good verbal and written communication skills Good interpersonal relationship skills Planning and organizing

skills.

**DUTIES** : Conduct preliminary inspections for compiling of terms of reference and prescripts

Prepare physical designs and drawings Develop tender specifications Provide

technical / engineering support and advice to clients of the department Develop engineering plans/ reports to answer enquiries as made by the public Support the Districts with infrastructure development for different programs as requested Conduct construction site inspections, monitoring and compiling of relevant reports Contribution in budget expectations report on service deliverables Submit monthly project progress reports Maintain Continuous Professional Development

**ENQUIRIES** : Mr RC du Plessis Tel No: (018) 299 - 6667/9