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**DIRECTORATE**

SPATIAL PLANNING AND  
ENVIRONMENT

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**DEPARTMENT**

Environmental Management

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**SALARY**

Basic:R499 822 p.a

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**REFERENCE NUMBER**

SPE 12/25 Ext

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**CLOSING DATE**

26.02.2025

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**ELIGIBILITY**

Suitably Qualified  
Candidates

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## Professional Officer - Invasive Species

### Requirements

- Relevant B Degree
- Minimum 2 – 5 years' relevant experience in managing invasive species, particularly in an urban area
- Experience in liaison with private land owners, communities and partners would be advantageous
- Proven sound ecological knowledge of invasive species
- Working knowledge and understanding of the National Environmental Management Act (NEMBA) and alien & invasive species regulations
- Computer proficiency (MS Office Applications)
- A valid motor vehicle driver's license.
- Bilingual in two of three official languages of the Eastern and Western Cape (English/ Afrikaans/ IsiXhosa) will be an added advantage
- Working knowledge and understanding of ARC GIS, basic map reading and navigation will be an added advantage
- Must be physically fit and willing to work outside of normal working hours

### Key Performance Areas

- Performing advanced administrative duties in the branch by applying specialised knowledge of relevant policies and procedures
- Acting as the interface between private land owners, City Line Departments and other partners in respect of Invasive Species Management activities
- Conducting project planning, prioritization and produce annual work plans in accordance with the City- wide long-term invasive species strategy and Invasive Species Control and Eradication Plan
- Facilitating and supporting the implementation of control operations
- Carrying out quality assurance with regard to all Invasive Species Management interventions including EPWP teams or contractors
- Facilitating baseline data collection and monitoring programs at all project sites
- Preparing Management Plans and conducting project audits on project sites as well as ensuring compliance with Health and Safety regulations



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## How to Apply

By submitting your application for a position at the City of Cape Town, you are consenting to the use of your personal information provided as part of your application and/or Recruitment process for Recruitment and Selection purposes. In addition, you may be required to undergo, including but not limited to, Criminal and Security Checks, Personal Verification, and Lifestyle Audits, throughout your recruitment process and/or subsequent employment.

External candidates: APPLY ON LINE VIA  
[www.capetown.gov.za/careers](http://www.capetown.gov.za/careers)

Internal staff: APPLY ON LINE VIA SAP PORTAL

Certified copies of qualifications must be available on request. Applicants are respectfully informed that, if no notification of appointment is received within three months of the closing date, they must accept that their applications were unsuccessful.



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