



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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www.kznhealth.gov.za

Ugu District Health Office

ADVERTISEMENT

TO: ALL HEADS OF INSTITUTIONS AND DEPARTMENTS

The content of this circular minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:
 - a) Application for employment Z83 which is obtainable at any Government Department or from website www.kznhealth.gov.za. Z83 should be completed in full and signed.
 - b) NB. Applicants are required to submit a fully completed Z83 and updated CV only.**
 - c) Certified copies of educational qualifications, ID document and Driver's license and proof of work experience will be requested from the shortlisted candidates only.
 - d) Certification of all documents must not be older than 06 months.
2. The reference number of the post must be indicated in the column provided in the Z83, e.g. CC08/2006
3. Failure to comply with the above instructions will disqualify applicants.
4. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks: Security Clearance, Citizenship Qualifications, CIPC checks and previous employment experience
5. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
6. Applicants in possession of a foreign qualification must attach an evaluations certificate from the South African Qualifications Authority (SAQA) to their applications.
7. All employees in the Public Service that are presently on the same level but on a notch/package above the minimum of the advertised post are free to apply.

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representative in all occupational categories in the Department. Persons with disabilities should feel free to apply.

PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS, NO S&T PAYMENTS WILL BE CONSIDERED

ALL APPLICATIONS SHOULD BE FORWARDED TO: as per instructions laid down on advert

The District Manager (**For attention: Mr. JL Majola – Human Resources Manager**)

Ugu Health District Office
Port Shepstone
4240

Or Hand delivered to Ugu Health District Office 41 Bisset Street - Port Shepstone or email UguDistrictHealth.HRJobApplication@kznhealth.gov.za

Original Signed

District Director



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POST: NHI MEDICAL OFFICER: 12 MONTHS SESSIONAL CONTRACT

NUMBER OF POSTS: 10

REFERENCE NO. UGU DO/01/2025

RATE: R603.00 per hour (SALARY PAYMENT WILL BE ON CLAIM BASIS)

Other benefits: KM's travelled will be paid, capped at 200 KM's per day

MINIMUM REQUIREMENTS FOR THE POST:-

- Grade 12
- Qualifications MBCHB.
- Current registration with HPCSA.
- Unendorsed valid Code B driver's license (Code 08)
- General Practitioner in private practice will be an advantage

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

Sound knowledge, experience and clinical skills in General Medicine, but especially in the following fields:

- Primary Health Care
- Antenatal and Postnatal care
- Child Health and IMCI
- HIV&AIDS and TB management
- Experience in MMC.
- Communicable and Non-Communicable Diseases
- Emergency Care
- Good communication and leadership skills
- Knowledge and understanding of National Health Insurance, Batho Pele Principles and Medical Ethics.
- A passion for teaching, mentoring and coaching in the PHC field.
- Fluency in the local languages
- General Practitioner within the District or neighbouring Districts
- A diploma in HIV/AIDS Care or Family Medicine will be an advantage.

KEY PERFORMANCE AREAS:

- The provision of promotive and preventive services as per Primary Health Care package of services taking into consideration the burden of disease of the community being served by the Facility.
- Use of clinical algorithms as per APC 101 Clinical Guidelines for the management of chronic non-communicable diseases and the management of chronic communicable diseases such as HIV, AIDS and TB.
- Management of other minor ailments.
- Managing the health of women and children, including reproductive health services.
- Provision of rehabilitative services, such as adherence to referral protocols to all relevant points of service delivery, including community based rehabilitation services, assessments and recommendations of disability grant applications; Provision of essential consumables, including spinal packs to persons with disabilities and information to patients, families, caregivers about rehabilitation services.
- Deliver services as per the service package.
- Conduct clinical file audit and development AIP's to improve clinical management of patients.
- Give in-service training and support to nurses employed in the health facility.
- Ensure compliance with the Essential Medicine List (EML).



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- Respond to emergencies, attend to victims and perpetrators of crimes, inter alia, sexual assault, rape, assault, drunken and negligent driving and any other Medico Legal Services required by the South African Police Services (SAPS).
- Complete documentation, as required by the SAPS in terms of the abovementioned Medico Legal matter, including giving testimony in court.
- Compliance with clinical governance requirements, such as appropriate record keeping and referral.
- At the request of and cost to the Department, attend training, orientation/ induction and meetings.
- Conduct emergency trolley audit in line with ideal clinic realisation
- Be prepared to drive to PHC Clinics with your vehicles, taking into consideration the terrain and rurality of the communities,
- The incumbent will be accountable to the Clinic Operational Manager, Medical Manager and District Office.
- Facilities to be visited will be under the following local Municipalities –**Umzumbe, Umuziwabantu, Ray Nkoyeni and Umdoni**
- **You will be allocated to facilities where the need is greatest.**

N.B: Doctors permanently employed by the KZN Department of Health will not be considered for these posts. Currently contracted doctors may apply.

ENQUIRIES: MR. T.M. MKHIZE

TELEPHONE: 039-6883062

CLOSING DATE: 21 February 2025