

# WEST COAST DISTRICT MUNICIPALITY



## VACANCY: FRAUD AND RISK COMMITTEE CHAIRPERSON

### APPLICATIONS ARE INVITED FROM PERSONS TO SERVE AS A CHAIRPERSON OF THE WEST COAST DISTRICT MUNICIPALITY'S FRAUD AND RISK COMMITTEE (REFERENCE 4/12/4)

The West Coast District Municipality requires the services of a qualified and interested person to serve as the Chairperson of its Fraud and Risk Committee. The incumbent will advise the Accounting Officer on Enterprise-Wide Risk Management in fulfilling his/her mandate as required by the Municipal Finance Management Act, No. 56 of 2003 (MFMA).

#### MINIMUM REQUIREMENTS:

##### QUALIFICATIONS:

A minimum of a Bachelor's Degree and a Post-Graduate Degree in Auditing, Risk Management or Business Administration will be an added advantage. The ideal candidate should have 5 to 10 years management experience gained from Strategic Management, Risk Management and/or an Auditing / Financial, Anti-Fraud and Corruption environments, preferably in the public service. Previous experience of serving in the Risk Management Committee and/or Audit Committee will be advantageous.

The ideal candidate must be an independent external person, with excellent knowledge of the Risk Management, Corporate Governance, MFMA, COSO model and Public Sector Risk Management Framework.

##### DUTIES:

The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge of his duties in respect of risk management with an ultimate aim of achieving the Municipality's objectives.

##### The incumbent's duties will be to:

- 1) Provide oversight on the review and monitoring the implementation of risk management framework, policy, charter and strategy within the Municipality.
- 2) Provide guidance on integration of risk management into planning, monitoring and reporting processes.
- 3) Provide advice / guidance on setting risk appetite and review risk appetite, tolerance levels, and anti- fraud measures.
- 4) Lead the Committee in conducting its activities in terms of the Public Sector Risk Management Framework, MFMA, Fraud and Risk Committee Charter and King IV Report on Corporate Governance.
- 5) Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the Committee's recommendations to address such issues.
- 6) Perform any other duties of the Fraud and Risk Management Committee as specified in the terms of reference / charter.

##### TERM OF APPOINTMENT:

Appointment will be made for a period of 3 years. This is not a full-time appointment. The Fraud and Risk Committee has 4 statutory meetings per annum and additional meetings may be convened by the Chairperson as deemed necessary by the Committee or Accounting Officer.

##### REMUNERATION:

Compensation will be in accordance with rates as determined by National Treasury. Schedules in this regard are issued annually with specific hourly or daily rates. All other refundable expenses are based on the Municipality's related policies in line with the National Treasury guidelines.

Applications, accompanied by a CV, certified copies of qualifications and ID documents must be directed to the Accounting Officer, West Coast District Municipality, PO Box 242, Moorreesburg, 7310.

**The prescribed application forms are available from the Internal Audit Unit, contact person Mr. KJ Frans during office hours. Tel. 022 495 0774 or on the website <https://westcoastdm.co.za/vacancies/>.**

##### CLOSING DATE FOR SUBMISSION OF APPLICATION WITH QUALIFICATIONS: 28 March 2025

Please note: The Council reserves the right not to make an appointment. No late applications or applications by fax or e-mail will be accepted. CVs will not be returned to candidates. Canvassing will disqualify candidates. If no feedback is received within 60 days after the closing date of this office, it can be assumed that an application was unsuccessful.