

22/01/2025  
WEBSITE & NOTICE BOARD



**ADVERTISEMENT OF VACANT POST  
EXTERNAL ADVERT  
REF HR- 234/2024/2025**

**The uMgungundlovu District Municipality, with its seat in Pietermaritzburg, invites suitably qualified Candidates to fill the undermentioned position**

**JOB TITLE : 3x MUNICIPAL FINANCE INTERN**  
**SALARY SCALE : R120 000 per annum (all inclusive)**  
**EMPLOYMENT TERM : 2-year fixed term employment contract**

The uMgungundlovu District Municipality hereby invites suitably qualified Financial Management Interns for a two-year contract period at an all-inclusive package of R120 000 p.a. The post requires highly dedicated people who have recently obtained a 3- year tertiary qualification to participate in an Internship Programme that seeks to capacitate recent graduate career in Local Government finance. The internship is a KZN National Treasury initiative. The objective is to help build sufficient strategic management capacity at Local Government level. **The Municipality is neither obligated to extend the contract nor offer permanent employment at completion of the contract**

**MINIMUM REQUIREMENTS**

- Bcom (Acc) B.Compt degree/ National Diploma in Accounting, Taxation, Auditing, Cost and Management Accounting, Risk Management
- Good interpersonal and communication skills
- Computer literacy: MS Office

**KEY PERFORMANCE AREAS:**

To receive training and exposure Inter alia, in the following arrears:

- Implementation of financial management reforms and the Municipal Finance Management Act (MFMA).
- General financial management and administration.
- Supply Chain Management processes creditors/payables.
- Preparation of Annual financial statements.
- Preparation of budgets and related reports and returns of the MFMA and
- Any other duties delegated to them by Finance Management


**PLEASE NOTE**

Application forms are obtainable from the offices of uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg 3201 or UMDM Website ([www.umdmd.gov.za](http://www.umdmd.gov.za)), by clicking the "about us, vacancies and following the link" Interested candidates should forward their application forms, together with comprehensive CV's and certified copies of their qualifications, to the attention of Divisional Manager: Human Resources, uMgungundlovu District Municipality, PO Box 3235, Pietermaritzburg, 3200 or hand deliver at 242 Langalibalele Street, Pietermaritzburg, 3201, by no later than **Tuesday, 11 February 2025 at 16h00 pm sharp.**

Late applications and applications sent by fax/email will not be considered. Enquiries should be directed to the HR: Officer (Recruitment) on 033 897 6752/6935. **Should you not have had any response from the Municipality within three (3) months after the closing date, kindly consider your application as unsuccessful.**

The Council subscribes to an Affirmative Action Policy, which is non-discriminatory and based on merit. **Canvassing of Councilors and Official will lead to candidates being disqualified and the Municipality reserves the right not to make an appointment.**

**Kindly note that shortlisted candidates will be subject to criminal vetting, verifications of their qualifications by SAQA (South African Qualification Authority) and reference checks including with previous and current employer.**

*Umgungundlovu District Municipality is an equal opportunity and Affirmative Action employer. We are committed to achieving diversity, equality, and the maintenance of representation in terms of race, gender, and disability.* 



**DR. EX MUTHWA**  
**MUNICIPAL MANAGER**