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Physical Address:  
 5 Mark Strasse Civic Centre  
 Private Bag X1004  
 Richards Bay, 3900

Your ref: Vacancies CM  
 Contact: V Singh 035 9075196

Our file ref: 1713819  
 In response to DMS No.:  
 Date: 23/12/2024

The City of uMhlathuze is one of the fastest growing municipalities in South Africa, offering the ideal combination of a rewarding career and pleasant working conditions. Interested and qualified applicants are invited to apply for the following position that is based in Richards Bay – Civic Centre: Applications must reach the address as indicated. Candidates must state clearly the position to which appointment is sought. Applicants are requested to furnish telephone number/s at which they may be contacted.

CITY MANAGER REF: S56002/2024	
CLOSING DATE	20 January 2025
OCCUPATIONAL LEVEL	Top Management
ANNUAL TOTAL REMUNERATION PACKAGE	In terms of the Government Gazette Notice No. 50737, dated 30 May 2024.
ADVERTISED	City Press, Internal and Website.
TERM OF APPOINTMENT	On a fixed-term employment contract until 31 July 2027 or for a period not exceeding one year after the election of the next Council of the Municipality.
YEARS' OF EXPERIENCE	At least 10 years' experience at a senior management level, five (5) years of which must have been at a Municipal Manager level.
MINIMUM REQUIREMENTS	<ul style="list-style-type: none"> <li>A relevant Post Graduate Degree or relevant qualification registered on the National Qualifications Framework at a NQF level 8 with a minimum 360 credits in a field relevant for the senior management position (A relevant Bachelor Degree in Public Administration / Political Sciences / Social Sciences / Law; or a relevant qualification).</li> <li>NQF level 9 qualification will be an added advantage.</li> <li>A certificate in Municipal Financial Management (MFMP) or Certificate Programme in Municipal Development (CPMD) is essential. If a newly appointed person is not in possession of this competency, he/she must complete it within eighteen (18) months from the date of employment, failing which, the employment contract will terminate automatically within one month after the applicable period;</li> </ul>

All correspondence must be addressed to the City Manager

<b>ADDITIONAL REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Institutional governance systems and performance management.</li> <li>• Budget and financial management Skills</li> <li>• Excellent communication and relationship building skills.</li> <li>• Exceptional leadership ability with a highly innovative, influential and collaborative approach to leadership.</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Good knowledge and understanding of policy and legislation;</li> <li>• Advanced understanding of institutional governance systems and performance management;</li> <li>• Advanced understanding of council operations and delegation of powers;</li> <li>• Good Governance;</li> <li>• Audit and risk management establishment and functionality.</li> </ul>
<b>KEY PERFORMANCE AREAS</b>	<ul style="list-style-type: none"> <li>• Assume responsibilities of an Accounting Officer and Head of Administration;</li> <li>• Manage the interface with the Mayor and Council so that the administration is aligned with the priorities of Council;</li> <li>• Achieving excellence in local government service delivery, infrastructure investment, and municipal operations</li> <li>• Building a city administration that demonstrates the developmental local government ideal in honest, responsive manner</li> <li>• Providing the Directorates with leadership and direction;</li> <li>• Developing and maintaining strategic collaborative relationships with key stakeholders by executing decisions of the political structure; advising and guiding the strategic management structure on functional matters and executing policy decisions,</li> <li>• Developing and implementing strategic business plans and policies, which enable and support the City's strategic objectives/priorities and ensuring decision-making and performance accountability.</li> </ul>

<b>DEPUTY CITY MANAGER: CORPORATE SERVICES</b> <b>REF: S56003/2024</b>	
<b>CLOSING DATE</b>	13 January 2025
<b>OCCUPATIONAL LEVEL</b>	Top Management (Section 56): Managers directly reporting to The City Manager
<b>ANNUAL TOTAL REMUNERATION PACKAGE</b>	In terms the Government Gazette Notice No. 50737, dated 30 May 2024.
<b>ADVERTISED</b>	City Press, Internal and Website
<b>LOCATION</b>	To be stationed at the Richards Bay Civic Centre but functioning in the whole municipal area of the City of uMhlathuze
<b>TERM OF APPOINTMENT</b>	Permanent employment in terms of the amended Municipal Systems Act dated 17 January 2022.
<b>YEARS' OF EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• 15 years' working experience, of which at least seven years must have been at middle management level in the public sector.</li> </ul>

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