
DIRECTORATE

SPATIAL PLANNING AND
ENVIRONMENT

DEPARTMENT

Urban Planning and Design

SALARY

Basic Salary: R390 093,00 p.a

REFERENCE NUMBER

SPE 63/24 Ext

CLOSING DATE

20.01.2025

ELIGIBILITY

Suitably qualified candidates

Assistant Professional Officer - Planning

Requirements

- A relevant tertiary qualification Bachelor's Degree / Advanced Diploma in Planning or related, recognized by the relevant professional accreditation body - SACPLAN.
- Up to 2 years relevant experience required;
- Working towards registration as a professional planner i.e. candidate member;
- Computer literacy MS Office;
- A valid Code EB driver's license
- The post does require a significant amount of on-site work, community engagement and travel to these areas.
- Physical mobility and a willingness to go into areas that may be unpredictable or physically challenging is a requirement of the post;
- Proficiency in Afrikaans or IsiXhosa will be an advantage;
- The performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be physically fit and able bodied

Key Performance Areas

- Provides spatial planning expertise and support to planning districts;
- Provides spatial planning support in spatially target localities to guide/direct prioritised investment that moves local area or precinct level urban development challenge from conceptualisation of an approach towards enabling/facilitating project implementation on-the-ground;
- Support systems to undertake research and data analysis geared towards acquiring information to measure and monitor urban development and market trends and assess the effectiveness;
- Assessing and monitoring compliance of less complex small scale urban development proposals to City guidelines and policies;
- To support effective project management and monitoring and evaluation of tasks; and
- Facilitates the participation of relevant stakeholders in the identification, development and adoption of spatial plans, strategies, policies and guidelines.



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How to Apply

By submitting your application for a position at the City of Cape Town, you are consenting to the use of your personal information provided as part of your application and/or Recruitment process for Recruitment and Selection purposes. In addition, you may be required to undergo, including but not limited to, Criminal and Security Checks, Personal Verification, and Lifestyle Audits, throughout your recruitment process and/or subsequent employment.

External candidates: APPLY ON LINE VIA
www.capetown.gov.za/careers

Internal staff: APPLY ON LINE VIA SAP PORTAL

Certified copies of qualifications must be available on request. Applicants are respectfully informed that, if no notification of appointment is received within three months of the closing date, they must accept that their applications were unsuccessful.



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